



Shenley Church End Parish Council

Parish Clerk: Mrs J Munn
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For Medbourne Pavilion
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Medbourne Pavilion Hiring Charges 1 April 2023 up to 31 March 2024

All bookings must include time for setting up and clearing away, chargeable at the relevant hourly rate

Occasional (Single) Bookings - Hire Rates (Prices are INCLUSIVE of VAT)

Children's Parties (up to 14 yrs): **£35.00 per hour.**
Available up to 9:00pm for a maximum of 4 hours
Family Parties/Private Functions: **£50.00 per hour. Available up to 11:30pm**
All day Functions: **£500 (over 10 hrs)**

Occasional (Single) Bookings – Hire Rates Charity/ Community Events (Prices are INCLUSIVE of VAT)

Hall Hire **£40.00 per hour**

For occasional (Single) bookings there is a HOLDING/DAMAGE DEPOSIT PAYMENT required in addition to the hire charges. This is refundable, subject to terms and conditions of hire. Please ring to discuss.

Regular (daily/weekly/monthly) - Hire Rates (Prices are INCLUSIVE of VAT)

Community Hall: **£15.50 per hour (includes use of kitchen)**
Sports Hall: **£15.50 per hour**
Combined Halls: **£23.50 per hour (includes use of kitchen)**
For regular hiring periods of more than 20 hours per week: Ring to discuss charges and availability

Meeting Room hire: **£12.00 per hour**

Sports Pitches/Field are used by a "Home Club" and not available for adhoc hire

Sizes and Capacity:

Community Hall	10 m x 9m	(capacity depends on activity taking place)
Sports hall	20 m x 9m	(capacity depends on activity taking place)
Combined halls	30 m x 9m	(max capacity is 120 people)
Meeting Room	5 m x 3 m	(capacity is 8/10 people)

Maximum capacity for the building is 120 people

Included in ALL hire charges:

Rectangular tables (14 @ 182cm x 68cm)
Round function tables (15 @160cm diameter)
Adult chairs- seating for 120
Low level children's tables with 40 young children's chairs
Use of kitchen facility.
Enclosed outdoor paved area to rear of the building
Parking for 88 cars

Please Note: The building is closed on all Bank Holidays, from December 22nd until the first working day of January and on Easter Day