



Shenley Church End Parish Council

Parish Clerk: Mrs J Munn
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For Medbourne Pavilion
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Medbourne Pavilion Facilities Hiring Charges Valid from 1 April 2022 up to 31 March 2023

Your booking must include time for setting up and clearing away, chargeable at the relevant hourly rate

Occasional Bookings - Hire Rates (Prices - INCLUSIVE of VAT)

- *Children's Parties (up to 14 yrs): £30 per hour (Single or Combined hall) up to 9 pm only
- Family Parties/Private Functions: £50 per hour (Single Hall or Combined hall). For up to 10 hrs
- All day Functions/Weddings/etc: £500 (Single hall or Combined hall) For duration over 10 hrs
- *Children's party rates apply for a maximum of 5 hour period, otherwise family party rate will apply.

Occasional Bookings – Hire Rates Charity/ Community Events (Prices- INCLUSIVE of VAT)

- *Community Hall: £25 per hour (rate applies for weekday hire only)
- *Sports Hall: £25 per hour (rate applies for weekday hire only)
- Combined Halls: £35 per hour
- Meeting Room: £11 per hour
- *Combined hall rate applies at the weekend irrespective of space hired

Regular (daily/weekly/monthly) - Hire Rates (Prices are INCLUSIVE of VAT)

- Community Hall: £14.75 per hour
- Sports Hall: £14.75 per hour
- Combined Halls: £22.25 per hour
- Meeting Room: £11 per hour

For regular hiring periods of more than 20 hours per week: Ring to discuss charges and availability

Sports Pitches/Field hire : NOT AVAILABLE. Home ground = Tattenhoe Youth Football club

N.B. For occasional bookings there is a HOLDING/DAMAGE DEPOSIT PAYMENT required in addition to the hire charges. This is refundable, subject to terms and conditions of hire. Please ring to discuss

- Included in ALL hire charges:
- Rectangular tables 15 x 182cm x 68cm
 - Rectangular tables 3 x 120cm x 68cm
 - Round function tables (160cm diameter)
 - Adult chairs
 - Low level children's tables with 40 young children's chairs
 - Use of kitchen facility.
 - Enclosed outdoor paved area
 - Parking for 88 cars

- Community Hall = 10 m x 9m
- Combined halls = 30 m x 9m
- Meeting Room = 5 m x 3 m
- Sports hall = 20 m x 9m
(max capacity = 120 people)
- (max capacity = 10 people)

N.B. Medbourne Pavilion is closed on Bank Holidays, Christmas Eve until 3 January and on Easter Day.