

# Shenley Church End Parish Council Meeting

## Monday 8 July 2019 @ 7:15pm

Councillors Present:

Ray Merrin	RM
Stuart Nightingale	SN
Shaffiq Bostan	SB
Chrissy Ashby	CA
Ken Brewis	KB
Geetha Morla	GM
Steve Weller	SW
David Tunney	DT
Christina Johnson	CJ

Also Present:

Jane Munn	JM
2 members of the public	
PCSO Jess Cooper	JC

<b>19064</b>	<b>To receive and accept apologies</b>	
	No apologies were received prior to the meeting Councillors Norfor and D'Souza sent apologies during the meeting	
<b>19065</b>	<b>Declarations of interest</b>	
	SB declared an interest as a member of Oxley Park Community Centre management committee	
<b>19066</b>	<b>Questions and comments from members of the public</b>	
	There were none at this time	
<b>19067</b>	<b>Approval of minutes and updates</b>	
	The minutes from 10 June were noted and approved	
<b>19068</b>	<b>To receive Police report</b>	
	<p>SN thanked Jess and Chrissy for attending the fete JC went through crime reports which had been circulated prior to the meeting.</p> <p>There has been an increase in theft from vehicles. 1 person has been arrested in relation to one crime and it is not clear if all the ones across the area are related. There has been an increase across MK and the majority are due to cars being left unlocked. DT asked if the reported RTC's were connected to drink driving. JC was unable to confirm however reported RTC's can be bumps in car parks or driveways not just road incidents GM asked where crime levels sat in comparison with other areas JC confirmed the level is low compared to other areas GM mentioned that she has been told that knives have been found in Oxley Park and residents are being advised to take them into the police station. JC was not aware of any such reports and where knives have been found residents should not take them in but request a police officer collects it for safety reasons. A resident raised a concern about possible sightings of snakes in parks. JC advised not aware of this but it would not be a</p>	

Signed \_\_\_\_\_

# Shenley Church End Parish Council Meeting

## Monday 8 July 2019 @ 7:15pm

	police matter JM thanked JC for attending Oxley park during the sports day to help limit issues surrounding parking													
<b>19069</b>	<b>To receive Ward Councillor reports</b>													
	The reports were circulated prior to the meeting and the contents noted. It was <b>Agreed</b> that the reports were very useful and informative													
<b>19070</b>	<b>Parish events update</b>													
	SN thanked everyone involved in making the fete a success – staff, councillors and volunteers It was <b>Agreed</b> to make a donation to the Cadets of £500 in recognition of their support on the day.	<b>JM</b>												
<b>19071</b>	<b>To receive reports</b>													
<b>19071-1</b>	Medbourne report was circulated prior to the meeting and the contents noted It was <b>Agreed</b> that the remaining boiler work as recommended by the Heaton's should be undertaken by CME.	<b>JM</b>												
<b>19071-2</b>	Rangers report was circulated prior to the meeting and the contents noted. DT raised some waste & rubble that had been dumped in Wildacre over the weekend. Andy will take a look It was <b>Agreed</b> that the trees in Aldwycks will not be replaced at this time. The ones that were done in conjunction with Denbigh will be more mature specimens if possible. Clerks report was circulated prior to the meeting and the contents noted.													
<b>19072</b>	<b>To consider planning applications</b>													
	19/01587 – This application has been withdrawn by the planners 19/01589 – No issues were raised 19/01567 – No issues were raised 19/01527 – Concerns were raised about parking. Whilst it was noted that there are 2 spaces shown these are tandem and potentially not in keeping with parking standards. The lack of link to the main property was also raised It was noted that the appeal for 18/02919 has been dismissed by the planning inspectorate	<b>JM</b>												
<b>19073</b>	<b>To Consider Consultations</b>													
	It was <b>Agreed</b> that as the parish had no financial interest in any options chosen from 2021 they do not wish to influence the outcome of the consultation.	<b>JM</b>												
<b>19074</b>	<b>To consider financial matters</b>													
	The following payments were noted and approved:													
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;">NAME</th> <th style="width: 33%;">PAYMENT INFORMATION</th> <th style="width: 33%;">AMOUNT</th> </tr> </thead> <tbody> <tr> <td>Salaries</td> <td>July</td> <td style="text-align: right;">£7,374.14</td> </tr> <tr> <td>Kaiser+Kraft</td> <td>Trolley wheels</td> <td style="text-align: right;">£52.80</td> </tr> <tr> <td>SGS</td> <td>Grounds Medbourne June</td> <td style="text-align: right;">£1,128.00</td> </tr> </tbody> </table>	NAME	PAYMENT INFORMATION	AMOUNT	Salaries	July	£7,374.14	Kaiser+Kraft	Trolley wheels	£52.80	SGS	Grounds Medbourne June	£1,128.00	
NAME	PAYMENT INFORMATION	AMOUNT												
Salaries	July	£7,374.14												
Kaiser+Kraft	Trolley wheels	£52.80												
SGS	Grounds Medbourne June	£1,128.00												

Signed \_\_\_\_\_

# Shenley Church End Parish Council Meeting

## Monday 8 July 2019 @ 7:15pm

	Dominic	Meet & greet June	£50.00	
	Bespoke Media	Newsletter Summer	£1,636.00	
	MKCAB	Q1 Service	£913.25	
	Geoffrey Leaver	CAT charges	£1,417.00	
	Teaching Talons	Summer fun	£150.00	
	MK toy library	Summer fun	£50.00	
	MK Pride	Grant payment	£500.00	
	TYFC	Grant payment	£550.00	
	WVEI	Grant payment	£200.00	
	Oakley	Windows Cartshed	£30.00	
	ProKleen	Cleaning Cartshed June	£159.22	
	ProKleen	Cleaning Medbourne June	£1,082.89	
	Qtac	Payroll June	£26.46	
	Beech Garden	Gardening Cartshed June	£180.00	
	MK Brass	Summer Fete 2019	£175.00	
	HMRC	PAYE July	£2,333.24	
	Pension	Bucks LGPS July	£2,975.65	
	Serco	Recycling July-Sept 2019	£115.44	
	CME Heating	Replacement Boiler	£41,051.80	
	Brooknight	Medbourne Lock-Ups June	£522.00	
	Julia Kingston	Medbourne Meet & Greet	£37.50	
	Churches Fire	Call Point Anti Tamper Covers	£478.80	
	Warners	Allotment maintenance	£168.00	
	Krystal Hygiene	Cleaning & Waste	£177.94	
	Brooknight	Callout	£48.00	
	MKALC	Membership 2019/2020	£135.00	
	Contacta Systems	Maintenance Work	£198.00	
19074-1	<p>The paperwork in relation to the Oxley Park transfer has been signed and is waiting on final sign off by MKC. Once in our ownership the premises will need to be registered to charge VAT on bookings.</p>			JM
19074-2	<p>It was <b>Resolved</b> to opt to tax Oxley Park Community Centre effective from the date of ownership transfer</p>			JM
19074-3	<p>The quote for the server upgrade had been circulated prior to the meeting and was discussed.</p> <p>It was <b>Resolved</b> to move onto a cloud based system and to replace the existing PC's that could not upgrade to Windows 10</p> <p>It was <b>Agreed</b> to purchase a new desktop for Oxley Park. If</p>			JM

Signed \_\_\_\_\_

# Shenley Church End Parish Council Meeting

## Monday 8 July 2019 @ 7:15pm

	suitable the existing laptop would replace the current one used by the Clerk.	
<b>19075</b>	<b>To consider correspondence received</b>	
	<p>It was <b>Resolved</b> to nominate DT as a representative for the Planning Cabinet Advisory Group</p> <p>It was noted that Jean Nicholls is no longer a Councillor as referred to in the latest MKALC agenda. A new TPT representative will need to be agreed at the MKALC meeting on 24 July. DT will be attending</p> <p>It was noted that the MKDP meeting regarding the open market is on 10 July</p> <p>It was noted that the public consultation regarding Station Square is now open and available until 1 August</p>	<b>JM</b>
	<b>PART 2 - The Public Bodies (Admissions to Meetings) Act 1960 as amended – Exclusion of Press and Public – The Parish Council resolve to exclude the press and public from the remainder of the meeting due to the confidential matters to be discussed</b>	
<b>19076</b>	<b>New job description and salary banding</b>	
<b>19076-1</b>	The recommendations had been circulated prior to the meeting. It was <b>Resolved</b> to accept the amendments to the Pavilion Manager job description	<b>JM</b>
<b>19076-2</b>	It was <b>Resolved</b> to set the salary scale for the role within LC2 (18-23)	<b>JM</b>
<b>19076-3</b>	It was <b>Resolved</b> to accept the new Bookings & Administration Officer job description	<b>JM</b>
<b>19076-4</b>	It was <b>Resolved</b> to set the salary scale for the role within LC1 (7-12)	<b>JM</b>

Signed:.....Chair

Signed:.....Clerk

Date:.....

Signed \_\_\_\_\_