

Shenley Church End Parish Council Meeting

Monday 11 November 2019 @ 7:15pm

Councillors Present:

Ray Merrin		RM
Stuart Nightingale		SN
Shaffiq Bostan		SB
Ken Brewis		KB
Steve Weller		SW
Chrissy Ashby		CA
David Tunney		DT
Ruth Cooper		RC
Christina Johnson		CJ
Abigail D'Souza		AD

Also Present:

Jane Munn		JM
PCSO Chrissy Capstick		
PC Steve Prestige		

19117	To receive and accept apologies	
	Apologies were received from Councillors Norfor. Councillors Morla and Pooja sent apologies which were not seen prior to the meeting	
19118	Declarations of interest	
	There were no declarations of interest	
19119	Questions and comments from members of the public	
	There were no questions	
19120	Approval of minutes and updates	
	The minutes from 14 October were approved. JM confirmed that the Mayor will be attending the Christmas Fayre	
19121	To receive Police report	
	The crime figures had been circulated prior to the meeting Chrissy introduced PC Steve Prestige who has started working in Loughton Park who then gave a brief overview of his experience It was noted that there had been a spike in ASB particularly around Sainsbury's. The Area Manager of Sainsbury's and the Denbigh Schools Officer have met to discuss how the issues can be addressed Motor vehicle theft in Oxley Park is being investigated. Officers are looking into where there is evidence looking at patterns to see if can be linked to any local offenders PCSO Capstick and PC Prestige left at 7:30pm	
19122	To receive Ward Councillor reports	
	No updates had been received	
19123	Parish events update	
	An update had been circulated prior to the meeting and was noted	

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19124	To receive reports from other meetings	
19124-1	KB updated on a meeting regarding the proposed Daubeney Gate Development. Taylor Wimpey are the successful developers and the proposal is for 73 properties (MKC plan allowed for 93). There will be 27 affordable housing (36%) and 46 market dwellings. There will be a mix of 2,3,4 and 5-bedroom properties. All properties are 2 store and have off street parking – There are no rear parking courts Concerns were raised about the about the issues with flooding on the site and it the potential loss of some of the ancient hedge Ancient hedge through the site – will need to remove some raised that it must be the minimum	
19124-2	SN updated on meeting with highways in relation to parking on Burchard Crescent which was also attended by Cllr Amanda Marlow. Suggestion was put forward to insert layby parking from the church to the bus stop and yellow lines on the corners of junctions and on the opposite side of the road. Discussion was also had regarding a sign to direct people to long stay parking in Lipscombe Lane, time restricted parking around the shops and whether it was an option to have a zebra crossing from the leisure centre to Sainsbury's.	
19125	To receive office reports	
	Community Facilities report had been circulated prior to the meeting and the contents noted Rangers Report had been circulated prior to the meeting and the contents noted Clerks report had been circulated prior to the meeting and the contents noted	
19126	To consider planning applications	
19126-1	19/02553 Powis Lane art installation. Following discussion, it was Agreed to raise the councils concerns regarding potential antisocial behaviour and it was felt that the proposal lacked intellectual merit	JM
19126-2	19/02835 Peck Court. It was Agreed that should planning be agreed it should be noted that the development cannot be used as a separate residential unit.	JM
19126-3	19/02707 Wannamaker Gardens It was Agreed that should planning be agreed it should be noted that the development cannot be used as a separate residential unit	JM
19127	To consider Shenley Park development proposal	
	Information regarding the proposal to challenge the Shenley Park development proposal by AVDC had been circulated prior to the meeting. It was Resolved to make donation of £1000	JM
19128	To consider finance recommendations	
	Following a finance review meeting the following recommendations were put forward:	

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19128-1	To accept hiring deposits via BAC's to reduce the cash deposits held. It was Resolved to accept this proposal	JM																																																																														
19128-2	To accept the amendments to the Financial Regulations. It was Resolved to accept all proposals. CA commented that the document is becoming unwieldy due to the small changes being made a full review should be undertaken by BALC to bring the document more up to date including internet process	JM																																																																														
19128-3	To consider view only access to the bank accounts for Jane Webb and Sam Green. It was Resolved that view only access should be provided to the Unity bank account	JM																																																																														
19129	To consider financial matters																																																																															
19129-1	The following payments were noted and approved: <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">NAME</th> <th style="text-align: left;">PAYMENT INFORMATION</th> <th style="text-align: right;">AMOUNT</th> </tr> </thead> <tbody> <tr><td>Salaries</td><td>November</td><td style="text-align: right;">£7,919.07</td></tr> <tr><td>Pension</td><td>November</td><td style="text-align: right;">£3,095.54</td></tr> <tr><td>HMRC</td><td>November</td><td style="text-align: right;">£2,136.76</td></tr> <tr><td>D2D</td><td>Newsletter distribution</td><td style="text-align: right;">£768.00</td></tr> <tr><td>Amazon</td><td>cleaning, storage, event</td><td style="text-align: right;">£52.50</td></tr> <tr><td>Elcam</td><td>Maintenance Cartshed</td><td style="text-align: right;">£486.00</td></tr> <tr><td>SGS</td><td>Sports Ground Main Oct</td><td style="text-align: right;">£1,152.00</td></tr> <tr><td>Neal Landscape</td><td>OPCC landscape Oct</td><td style="text-align: right;">£52.50</td></tr> <tr><td>Freeman</td><td>Windows OP & Medbourne</td><td style="text-align: right;">£139.20</td></tr> <tr><td>Playful Pottery</td><td>Half term event</td><td style="text-align: right;">£108.00</td></tr> <tr><td>Prokleen</td><td>Cleaning Oct all sites</td><td style="text-align: right;">£2,197.61</td></tr> <tr><td>Kent Electrical</td><td>Emergency light replacement OPCC & Med</td><td style="text-align: right;">£1,606.20</td></tr> <tr><td>Warners</td><td>Allotments & Dog bins Oct</td><td style="text-align: right;">£2,188.80</td></tr> <tr><td>Cleaning supplies</td><td>Medbourne</td><td style="text-align: right;">£76.06</td></tr> <tr><td>Sedgewick International</td><td>Insurance Valuations</td><td style="text-align: right;">£2,532.00</td></tr> <tr><td>Meet & Greet</td><td>OPCC Oct</td><td style="text-align: right;">£127.50</td></tr> <tr><td>Meet & Greet</td><td>Med Oct</td><td style="text-align: right;">£85.00</td></tr> <tr><td>Oxley Academy</td><td>Electric recharge OPCC Sept</td><td style="text-align: right;">£344.16</td></tr> <tr><td>Errington Locks</td><td>Replacement Lock Medbourne</td><td style="text-align: right;">£78.00</td></tr> <tr><td>Vac Docs</td><td>Floor cleaner service & repair Medbourne</td><td style="text-align: right;">£203.41</td></tr> <tr><td>Love Rocks</td><td>Half term event</td><td style="text-align: right;">£50.00</td></tr> <tr><td>Expert Security</td><td>Annual fee Medbourne</td><td style="text-align: right;">£180.00</td></tr> <tr><td>Churches Fire</td><td>Fire Alarm service Medbourne</td><td style="text-align: right;">£403.20</td></tr> <tr><td>Qtac</td><td>Payroll October</td><td style="text-align: right;">£31.75</td></tr> <tr><td>Bespoke Media</td><td>Newsletter</td><td style="text-align: right;">£1,636.00</td></tr> </tbody> </table>	NAME	PAYMENT INFORMATION	AMOUNT	Salaries	November	£7,919.07	Pension	November	£3,095.54	HMRC	November	£2,136.76	D2D	Newsletter distribution	£768.00	Amazon	cleaning, storage, event	£52.50	Elcam	Maintenance Cartshed	£486.00	SGS	Sports Ground Main Oct	£1,152.00	Neal Landscape	OPCC landscape Oct	£52.50	Freeman	Windows OP & Medbourne	£139.20	Playful Pottery	Half term event	£108.00	Prokleen	Cleaning Oct all sites	£2,197.61	Kent Electrical	Emergency light replacement OPCC & Med	£1,606.20	Warners	Allotments & Dog bins Oct	£2,188.80	Cleaning supplies	Medbourne	£76.06	Sedgewick International	Insurance Valuations	£2,532.00	Meet & Greet	OPCC Oct	£127.50	Meet & Greet	Med Oct	£85.00	Oxley Academy	Electric recharge OPCC Sept	£344.16	Errington Locks	Replacement Lock Medbourne	£78.00	Vac Docs	Floor cleaner service & repair Medbourne	£203.41	Love Rocks	Half term event	£50.00	Expert Security	Annual fee Medbourne	£180.00	Churches Fire	Fire Alarm service Medbourne	£403.20	Qtac	Payroll October	£31.75	Bespoke Media	Newsletter	£1,636.00	
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	BALC	Training course	£97.61	
	MK Dons	Summer fun session	£50.00	
	MK CAB	Q2 service provision	£913.25	
	Serco	Q2 bins Cartshed	£122.52	
	EES	Lightning protection repairs	£362.24	
	Oakley	Windows Cartshed	£35.00	
19129-2	The up-to-date financial information to 31/10 showing spend against cost centres was noted			
19129-3	The draft budget had been circulated prior to the meeting. It was noted that costs had been included for Crownhill however these were not based on specific information. It is hoped that following the delegated decisions meeting financial information would be made available and the figures could be more accurate. Tabled for further discussion in December.			JM
19129-4	Tenders for the changing room project had been circulated prior to the meeting. Following discussion, it was Resolved to award the tender to Elcam Property Maintenance			JM
19130	To consider correspondence received			
	There was no additional correspondence to be discussed			

Signed:.....Chair

Signed:.....Clerk

Date:.....

Signed _____