

Shenley Church End Parish Council Meeting

Monday 13 January 2020 @ 7:15pm

Councillors Present:

Ray Merrin	RM
Stuart Nightingale	SN
Bethan Norfor	BN
Ken Brewis	KB
David Tunney	DT
Geetha Morla	GM
Pooja Agarwal	PA
Christina Johnson	CJ
Ruth Cooper	RC
Chrissy Ashby	CA
Abigail D'Souza	AD

Also Present:

Jane Munn	JM
Chrissie Capstick	CC
Jess Cooper	JC

20001	To receive and accept apologies	
	Apologies were received from Councillor Weller	
20002	Declarations of interest	
	There were no declarations of interest	
20003	Questions and comments from members of the public	
	There were no members of the public present	
20004	Approval of minutes and updates	
	The minutes from 9 December were approved.	
20005	To receive Police report	
	The report had been circulated prior to the meeting and had been noted	
20005-1	PCSO Cooper talked through some of the matters on the report: Spike in criminal damage across Loughton and Shenley parish. Chrissie advised that criminal damages have got worse over the last few weeks. Reports have been of youths committing the damage and local schools they are believed to attend have been contacted.	
20005-2	Theft from motor vehicles appear to be across the whole of the parish random places mostly early hours of the morning. Items are being left in full view and often cars have been left unlocked. RC advised that she had heard that people reporting theft from motor vehicles were not getting any follow up. PCSO Capstick advised that if there is no CCTV footage or evidence there are not enough officers to enable each incident to be followed up. The do try and follow up with any vulnerable victims or where they have been repeated incidents	
20005-3	There has been an increase in thefts from business across the whole of MK	

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20005-4	2 people have been charged in relation to a Homicide in Oxley Park. Reassurance patrols are underway in OP. GM advised that residents do not always feel reassured when they see more police presence. CJ raised concerns about the increase in homicides. PCSO Capstick confirmed there had been an increase in the last 4 months but overall MK homicide rate is low. All recent incidents have been gang related	
20006	To receive Ward Councillor reports	
	No written reports had been received prior to the meeting; however, Cllr Marlow provided a verbal update confirming she is part of the scrutiny panel for the Milton Keynes Council (MKC) Budget.	
20007	To receive office reports	
20007-1	The Community buildings report had been circulated prior to the meeting and the contents noted	
20007-2	The Rangers report had been circulated prior to the meeting and the contents noted	
20007-3	Clerks report had been circulated prior to the meeting and the contents noted. The minutes from January 2019 were updated as requested by the Internal Auditor and re-signed by the Chairman.	
20008	To receive reports from other meetings	
	There were no other meetings to report on	
20009	To consider MKC's Together We Can Document	
	The document had been circulated prior to the meeting for review. DT advised he will feed back at the Parishes Forum that the document was very generic. The usefulness of it will become apparent when put in place as the existing document is not followed by MKC	
20010	To consider planning applications	
20010-1	The following applications were considered: 19/03192 Engaine Drive – No objections to the proposed work however parking must be provided on site and visitors parking spaces not included within the allowance for parking	JM
20010-2	19/03328 Bodiam Place – The previous application was rejected by planning and the changes do not appear to address the matters raised. On this basis the council object to the proposal	
20010-3	19/03370 Hepburn Crescent – No objections were raised Drainage on proposed Daubeney Gate Development – It was Resolved to share the pictures with Neil Sainsbury to highlight the parish councils concerns about the drainage issues on the site	
20011	To review documents	
	All documents were circulated prior to the meeting for review:	

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20011-1	Investment Strategy – It was Resolved to review the document 3 yearly or at the end of an investment period whichever is earliest	JM																																																																											
20011-2	Reserves Policy – It was Resolved to accept the updates	JM																																																																											
20011-3	Financial Risk – It was Resolved to accept the updates and review further should Crownhill meeting Place be taken on by the Parish Council	JM																																																																											
20011-4	CCTV Policy – It was Resolved to revisit the policy once a further check has been completed	JM																																																																											
20012	To consider financial matters																																																																												
20012-1	The following payments were noted and approved: <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">NAME</th> <th style="text-align: left;">PAYMENT INFORMATION</th> <th style="text-align: right;">AMOUNT</th> </tr> </thead> <tbody> <tr><td>Salaries</td><td>January</td><td style="text-align: right;">£7,919.07</td></tr> <tr><td>Pension</td><td>January</td><td style="text-align: right;">£3,095.54</td></tr> <tr><td>HMRC</td><td>January</td><td style="text-align: right;">£2,136.76</td></tr> <tr><td>Brooknight</td><td>Medbourne Locks December</td><td style="text-align: right;">£574.20</td></tr> <tr><td>Oxley Academy</td><td>Electric Nov & Dec</td><td style="text-align: right;">£1,409.06</td></tr> <tr><td>Came & Company</td><td>Insurance update</td><td style="text-align: right;">£1,445.47</td></tr> <tr><td>Oakley</td><td>Windows Cartshed</td><td style="text-align: right;">£30.00</td></tr> <tr><td>Truth for Youth</td><td>Grant</td><td style="text-align: right;">£500.00</td></tr> <tr><td>Shenley Brownies</td><td>Grant</td><td style="text-align: right;">£500.00</td></tr> <tr><td>MK Yis</td><td>Counselling Service</td><td style="text-align: right;">£3,420.00</td></tr> <tr><td>Brooknight</td><td>Cartshed annual keyholding</td><td style="text-align: right;">£402.00</td></tr> <tr><td>Pericom</td><td>Annual support contract, anti-virus, monthly charge</td><td style="text-align: right;">£2,984.60</td></tr> <tr><td>Serco</td><td>Q3 bins Cartshed</td><td style="text-align: right;">£115.44</td></tr> <tr><td>CME Heating</td><td>Various works OPCC & Medbourne</td><td style="text-align: right;">£2,671.92</td></tr> <tr><td>Qtac</td><td>Payroll December</td><td style="text-align: right;">£31.75</td></tr> <tr><td>CAB</td><td>Q3 Provision</td><td style="text-align: right;">£913.25</td></tr> <tr><td>SGS</td><td>Medbourne Nov & Dec</td><td style="text-align: right;">£2,304.00</td></tr> <tr><td>Warners</td><td>Bins December</td><td style="text-align: right;">£936.00</td></tr> <tr><td>Meet & greet</td><td>Medbourne</td><td style="text-align: right;">£37.50</td></tr> <tr><td>Prokleen</td><td>Cleaning all sites</td><td style="text-align: right;">£2,197.61</td></tr> <tr><td>Meet & greet</td><td>OPCC</td><td style="text-align: right;">£70.00</td></tr> <tr><td>Brooknight</td><td>Medbourne alarm call outs</td><td style="text-align: right;">£144.00</td></tr> <tr><td>Pure Washrooms</td><td>Medbourne & Cartshed annual contract</td><td style="text-align: right;">£3,486.00</td></tr> <tr><td>Bespoke Media</td><td>Newsletter</td><td style="text-align: right;">£1,636.00</td></tr> </tbody> </table>	NAME	PAYMENT INFORMATION	AMOUNT	Salaries	January	£7,919.07	Pension	January	£3,095.54	HMRC	January	£2,136.76	Brooknight	Medbourne Locks December	£574.20	Oxley Academy	Electric Nov & Dec	£1,409.06	Came & Company	Insurance update	£1,445.47	Oakley	Windows Cartshed	£30.00	Truth for Youth	Grant	£500.00	Shenley Brownies	Grant	£500.00	MK Yis	Counselling Service	£3,420.00	Brooknight	Cartshed annual keyholding	£402.00	Pericom	Annual support contract, anti-virus, monthly charge	£2,984.60	Serco	Q3 bins Cartshed	£115.44	CME Heating	Various works OPCC & Medbourne	£2,671.92	Qtac	Payroll December	£31.75	CAB	Q3 Provision	£913.25	SGS	Medbourne Nov & Dec	£2,304.00	Warners	Bins December	£936.00	Meet & greet	Medbourne	£37.50	Prokleen	Cleaning all sites	£2,197.61	Meet & greet	OPCC	£70.00	Brooknight	Medbourne alarm call outs	£144.00	Pure Washrooms	Medbourne & Cartshed annual contract	£3,486.00	Bespoke Media	Newsletter	£1,636.00	
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20012-2	The budget information to the end of December was circulated and noted It was Resolved that the proposed budget be accepted																																																																												

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20012-3	It was Resolved to increase the precept by 2.24% per Band D to £73 per annum. The overall precept figure will increase by 2.90% to £338,391.50	JM
20013	To consider dates for 2020 meetings	
	The April PC meeting will fall on Easter Monday. It was Resolved to move the April meeting to the 1 st Monday (6 April 2020)	
20014	To consider correspondence received	
	It was noted that BT are currently undertaking a consultation to remove the phone box in Benbow Court. The phone has been vandalised so is currently not able to be used. It was Agreed to check with BT that the phone box would be fully removed and to enquire about the box on Shenley Road.	JM

Signed:.....Chair

Signed:.....Clerk

Date:.....

Signed_____