

Shenley Church End Parish Council Meeting

Monday 10 February 2020 @ 7:15pm

	<p>SN advised that meetings had been held with Councillors Marlow and Nolan independently to discuss issues within the parish</p> <p>Councillor Marlow has spoken to the developers of the site on Daubeney Gate to ask how they intend to provide storage for the new refuse bins following the recent proposals</p> <p>There has also been concerns raised by a Loughton resident about the lack of disabled access at Westbury Farm and Councillor Marlow is looking into this.</p>																			
20023	To consider Green Roof Project																			
	<p>A parish report had been circulated prior to the meeting</p> <p>It was noted that the Ranger had undertaken a review and it appeared that there were 3 bus stops within the parish that could potentially be used.</p> <p>CA raised concerns about the possibility of stinging given the proximity of the area to members of the public.</p> <p>It was Agreed to express an interest in being involved with the project.</p>	JM																		
20024	To consider planning applications																			
	<p>There were no objections raised to the following planning applications:</p> <ul style="list-style-type: none"> • 19/03446 Shenley Leisure Centre - Councillors Merrin & Nightingale did not take part in the discussion • 20/00043 Kirke Close • 20/00197 Fonda Meadows • 20/00232 Matthau Lane • 20/00262 Toot Hill Close 	JM																		
20025	To review documents																			
20025-1	<p>All documents were circulated prior to the meeting for review:</p> <p>Health & Safety – It was Resolved to accept the proposed additions and to amend the wording to read 'Parish Clerk under guidance from'</p>	JM																		
20025-2	<p>Standing Orders – The comments from the Auditor regarding the NALC Model Standing Orders were noted.</p> <p>It was Resolved to remain with the existing standing orders and no amendments were made.</p>	JM																		
20026	To consider financial matters																			
20026-1	<p>The following payments were noted and approved:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">NAME</th> <th style="text-align: left;">PAYMENT INFORMATION</th> <th style="text-align: right;">AMOUNT</th> </tr> </thead> <tbody> <tr> <td>Salaries</td> <td>February</td> <td style="text-align: right;">£7,919.07</td> </tr> <tr> <td>Pension</td> <td>February</td> <td style="text-align: right;">£3,095.54</td> </tr> <tr> <td>HMRC</td> <td>February</td> <td style="text-align: right;">£2,136.76</td> </tr> <tr> <td>Amazon</td> <td>Paper & stationery</td> <td style="text-align: right;">£134.26</td> </tr> <tr> <td>Krystal Hygiene</td> <td>OP Cleaning</td> <td style="text-align: right;">£117.79</td> </tr> </tbody> </table>	NAME	PAYMENT INFORMATION	AMOUNT	Salaries	February	£7,919.07	Pension	February	£3,095.54	HMRC	February	£2,136.76	Amazon	Paper & stationery	£134.26	Krystal Hygiene	OP Cleaning	£117.79	
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Signed _____

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	Expert Security	Maint & monitoring Medbourne	£702.00	
	D2D Distribution	Newsletter delivery	£768.00	
	Kent Electrical	OP emergency Light replacement	£591.60	
	IAC	Internal audit	£420.00	
	Pericom	January	£434.98	
	Expert Security	Maint & Monitoring OP	£582.00	
	Beech	Landscape Parish office	£120.00	
	SGS	Grounds Medbourne	£1,152.00	
	Warners	Bins January	£748.80	
	Meet & Greet	Medbourne	£12.50	
	Meet & Greet	Oxley	£257.50	
	Payroll	January	£31.75	
	Neal Landscape	Landscape Oxley	£66.00	
	Seton	H&S Poster & Frame	£26.99	
	Pro Kleen	Cleaning all sites	£2,197.61	
	Black & White	Fire Extinguisher Service	£764.16	
	Brooknight	Lock up Medbourne January	556.80	
20026-2	The year to date expenses against cost centres were noted			
20027	To consider correspondence received			
20027-1	Waste update discussed. A number of roads within the parish have been highlighted for the trial			
20027-2	Mini Monsters Pre-School request for a phone line to be installed for the pre-school at Oxley Park Community Centre had been circulated. It was Resolved to agree to the request. The installation costs will be covered by the pre-school and the phone will not be active outside of the pre-school booking			JM
20027-3	Correspondence from Councillor Nolan regarding the installation of a bin at the bus stop in Grange Farm had been circulated. It was Agreed that the council supported the proposal, however it was felt the email was not clear as to where the funding for the bin, installation and ongoing emptying would be from			JM

Signed:.....Chair

Signed:.....Clerk

Date:.....

Signed _____