

# Shenley Church End Parish Council Meeting

## Monday 13 July 2020 @ 7:30pm

### Zoom Meeting

Councillors Present:

Ray Merrin	RM
Bethan Norfor	BN
Geetha Morla	GM
Shaffiq Bostan	SB
Ken Brewis	KB
Steve Weller	SW
Chrissy Ashby	CA
Christina Johnson	CJ
Pooja Agarwal	PA
Ruth Cooper	RC
Abigail D'Souza	AD

Also Present: Jane Munn JM

<b>20052</b>	<b>To receive and accept apologies</b>	
	Apologies were accepted from Councillor Tunney	
<b>20053</b>	<b>Declarations of interest</b>	
	There were no declarations of interest	
<b>20054</b>	<b>Questions and comments from members of the public</b>	
	There were no members of the public present	
<b>20055</b>	<b>Approval of minutes and updates</b>	
	The minutes from 8 June were approved It was noted that KB had put himself forward as a parish representative on the Leisure Centre Trust. Following discussion GM also put herself forward. RM thanked them and confirmed that their details would be passed to the Leisure Centre Manager.	
<b>20056</b>	<b>To note the Policing report</b>	
	The police report had been circulated prior to the meeting and the details noted. JM updated on the Police Community event in Crownhill	
<b>20057</b>	<b>To consider reports &amp; recommendations</b>	
	The Community Buildings report had been circulated prior to the meeting and the contents noted The Rangers report had been circulated prior to the meeting and the contents noted. KB updated that he had been reported streetlights that were permanently on and had been advised that this was not a priority and no action would be taken The Clerks report had been circulated prior to the meeting and the contents noted	
<b>20058</b>	<b>To consider the MKPA play proposal</b>	
	Information from MKPA regarding the proposals for summer 2020 had been circulated prior to the meeting. Concerns were raised about the ability to ensure social distancing under the existing guidelines	

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	<p>before during and after the sessions and the cleaning of shared surfaces and equipment. Craft activities would be affected by weather and the expectation for the MKPA sessions was for activity and interaction with the staff and other attendees. It was also noted that whilst the actual costs were not made clear, the suggestion was that the charge will be the same as for a normal session without the provisions of the bouncy castle and sports activities. This was not considered a reasonable cost for purely craft activities which would potentially only be suitable for a younger age group.</p> <p>It was <b>Resolved</b> to not book any holiday sessions during the summer given the uncertainty of the situation and the ability for the sessions to be delivered safely.</p>	JM
<b>20059</b>	<p><b>To consider planning applications</b></p>	
	<p>To consider planning/licensing applications:</p> <p><b><u>20/01510/PANOTH</u></b> Telecommunications Site Crownhill Roundabout There were no objections to this application</p> <p><b><u>20/01512/CLUP</u></b> 73 Selby Grove, Shenley Church End There were no objections to this application</p> <p><b><u>20/01386/CLUP</u></b> 4 Lockhart Avenue, Oxley Park There were no objections to this application</p> <p><b><u>20/01443/FUL</u></b> 46 Powis Lane, Oxley Park It was <b>Agreed</b> to object to this application. The proposal is not suitable for the area and similar use of the property caused considerable issues for residents</p> <p><b><u>20/01444/FUL</u></b> 13 Willets Rise, Shenley Church End There were no objections to this proposal</p> <p><b><u>20/01434/FUL</u></b> 1 The Homestead, Shenley Church End There were no objections to this proposal</p> <p><b><u>20/01439/FUL</u></b> 1 Highmore Croft, Grange Farm There were no objections to this proposal</p> <p><b><u>20/01464/FUL</u></b> 48 Garwood Crescent, Grange Farm It was <b>Agreed</b> to object to this application. The proposal is considered overdevelopment and unsuitable for the area. The Council will be asked to include a condition should the application be approved to ensure the property cannot be split into 2 separate dwellings</p> <p><b><u>20/01340/FUL</u></b> 11 Holly Close, Crownhill There were no objections</p>	JM

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	<p><b>Premises Licence</b> The National Bowl</p> <p>It was <b>Noted</b> that events had already been booked and tickets sold that would require this licence to go ahead. It was <b>Agreed</b> that the application had a lack of detail regarding traffic management for the events and the frequency of showings.</p> <p>It was <b>Noted</b> that application 20/00787 had been refused by Milton Keynes Council due to 'unacceptable loss of public open space which would have a detrimental impact on the character, openness and amenity provision for visitors to the area and residents of the wider estate'.</p>																																					
<b>20060</b>	<b>Allotment Update</b>																																					
<b>20060-01</b>	An update on allotments had been circulated prior to the meeting. It was <b>Resolved</b> to book contractors for 2 days work to clear some of the plots on Powis Lane to enable them to be gras seeded.	<b>JM</b>																																				
<b>20060-02</b>	The break ins at allotments across the area were noted. All allotment holders are asked to report any thefts or damages via 101. Damage to fences is repaired as soon as possible. Following discussion it was <b>Resolved</b> to implement a plot deposit scheme from the new tenancy year																																					
<b>20061</b>	<b>Financial Matters</b>																																					
<b>20061-01</b>	<p>The following payments have been authorised :</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Bucks Pension</td> <td>July</td> <td style="text-align: right;">£3,095.54</td> </tr> <tr> <td>Payroll</td> <td>July</td> <td style="text-align: right;">£7,980.33</td> </tr> <tr> <td>HMRC</td> <td>July</td> <td style="text-align: right;">£2,065.05</td> </tr> <tr> <td>Age UK</td> <td>Grant</td> <td style="text-align: right;">£1,000.00</td> </tr> <tr> <td>Scorpions</td> <td>Grant</td> <td style="text-align: right;">£200.00</td> </tr> <tr> <td>Pericom</td> <td>Mthly Hosting &amp; Q2 anti-virus</td> <td style="text-align: right;">£488.98</td> </tr> <tr> <td>Janus</td> <td>PATesting OPCC &amp; Medbourne</td> <td style="text-align: right;">£190.80</td> </tr> <tr> <td>Finish Touches</td> <td>Painting outside Medbourne</td> <td style="text-align: right;">£795.00</td> </tr> <tr> <td>Kent Electric</td> <td>Emergency lights Medbourne</td> <td style="text-align: right;">£452.40</td> </tr> <tr> <td>Black &amp; White</td> <td>Fire service Cartshed &amp; Medbourne</td> <td style="text-align: right;">£348.32</td> </tr> <tr> <td>Qtac Solutions</td> <td>Payroll May</td> <td style="text-align: right;">£31.75</td> </tr> <tr> <td>Brian Mead</td> <td>Plumbing repairs OPCC &amp; Medbourne</td> <td style="text-align: right;">£657.00</td> </tr> </table>	Bucks Pension	July	£3,095.54	Payroll	July	£7,980.33	HMRC	July	£2,065.05	Age UK	Grant	£1,000.00	Scorpions	Grant	£200.00	Pericom	Mthly Hosting & Q2 anti-virus	£488.98	Janus	PATesting OPCC & Medbourne	£190.80	Finish Touches	Painting outside Medbourne	£795.00	Kent Electric	Emergency lights Medbourne	£452.40	Black & White	Fire service Cartshed & Medbourne	£348.32	Qtac Solutions	Payroll May	£31.75	Brian Mead	Plumbing repairs OPCC & Medbourne	£657.00	
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	Amazon	Replacement office chairs OPCC	£179.24	
	Oxley Park Academy	Electricity OPCC Apr & May	£7,21.70	
	Brooknight	Security June	£303.00	
	Neal landscape	Landscape OPCC	£66.00	
	Pro Kleen	Cleaning all sites June	£643.20	
	Krystal Hygiene	Cleaning supplies	£5.68	
	Warners	Bins & allotments June	£1,104.00	
	Roofline Services	Annual fall safe service Medbourne	£300.00	
	SGS	June grounds Medbourne	£1,152.00	
	Oakley cleaning	Windows Cartshed	£35.00	
	OPCC Hirer	Deposit refund	£50.00	
	Beech Garden	June Cartshed / Reading Garden	£380.00	
<b>20061-02</b>	The financial information for Q1 was circulated prior to the meeting and was <b>Noted</b> . JM advised that the Santander deposit account interest rate had dropped to zero and alternative options had been requested for consideration			
<b>20061-03</b>	It was <b>Noted</b> that the S106 application for the building work at Medbourne was due for consideration by committee this week. The work on the change to the changing rooms was still scheduled to start in August			
<b>20061-04</b>	It was <b>Noted</b> that the new meeting room, once completed would be named The Nightingale Room. Further suggestions for celebrating Stuart were for a plaque at the Parish Offices and a bench within Shenley when it is possible to organise			
<b>PART 2 - The Public Bodies (Admissions to Meetings) Act 1960 as amended – Exclusion of Press and Public – The Parish Council resolve to exclude the press and public from the remainder of the meeting due to the confidential matters to be discussed</b>				
<b>20062</b>	<b>Update from the HR Working Group</b>			
<b>20062-01</b>	CJ provided an update from the Working Group. It was <b>Agreed</b> to accept the recommendations for annual increments where possible backdated to the 1 April 2020.			<b>JM</b>

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<b>20062-02</b>	It was <b>Agreed</b> that cost of living increases would be implemented as soon as the negotiations were completed and backdated to 1 April 2020.	
<b>20062-03</b>	It was <b>Agreed</b> to accept the Capability, Disciplinary and Grievance policies	
<b>20062-04</b>	It was <b>Noted</b> that a similar policy for sickness absence would be prepared A trial for a new tracking app for staff, StaySafe, will be undertaken for 2 weeks. Once completed recommendations will be put forward if it is felt the app will be beneficial for lone workers	

Signed:.....Chair

Signed:.....Clerk

Date:.....

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