

Shenley Church End Parish Council Meeting Minutes

14 September 2020 @ 7:30pm
Virtually Via Zoom Conferencing

Councillors in Attendance: Ken Brewis Christina Johnson
Chrissy Ashby Shaffiq Bostan
Pooja Agarwal Steve Weller
Geetha Morla Abigail D'Souza
Bethan Norfor Ruth Cooper

Also in Attendance: Jane Munn
2 members of the public

20072 To elect a Chair and Vice Chair of the Parish Council

It was **Resolved** to elect Councillor Ken Brewis to the role of Chair
It was **Resolved** to elect Councillor Christina Johnson to the role of Vice Chair
The acceptance for the role of Chair was duly signed

20073 To consider apologies for absence

Apologies were received and accepted from Councillor Tunney. Councillor Agarwal emailed apologies during the meeting

20074 Declarations of interest in items on the agenda

KB noted an interest in planning application 20/02101.

20075 To accept comments and questions from members of the public (15 minutes)

The members of the public wished to discuss planning application 20/02058. It was agreed to discuss this application during this item.
Following discussion, it was agreed by Councillors that they had no objections to the planning proposal.
The members of the public left the meeting

20076 To note the Policing update

The update had been circulated prior to the meeting and the contents noted. PCSO Capstick had highlighted that theft from motor vehicles appeared to be on the increase.

20077 Update from external meetings

Councillor Brewis provided an update from the Shenley Leisure Trust meeting. Parish Clerk provided feedback from a meeting to discuss the opportunity for parishes to share parking enforcement officer(s). Further information is needed to establish the interest and consider the viability. Councillor Weller highlighted that the staggered drop off and pick up for Hazeley and Christ the Sower schools were generating more parking issues.

20077-1 Action:

It was **Agreed** that concerns regarding parking in this area should be raised with parking enforcement

Signed: _____

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20078 To consider reports and recommendations:
 The community buildings report had been circulated prior to the meeting and the contents noted
 The Parish Ranger report had been circulated prior to the meeting and the contents noted
 The Clerk report had been circulated prior to the meeting and the contents noted
Actions:

- 20078-1** It was **Resolved** to prepare a newsletter for the New Year
- 20078-2** It was **Resolved** to no longer accept advertising in the newsletter

20079 Planning

20/01923 Toot Hill Close Loft conversion (lawful development).

It was felt that the flat roof design is not in keeping with the properties within the area

20/02058 Edmund Court Single storey side extension, new porch and new cladding and windows to existing house

There were no objections to the plans, however neighbours views should be taken into consideration

20/02046 Eardley Place Loft conversion with three pitched roof dormers to front roof slope and dormer extension to rear roof slope and single storey ground floor rear extension

There were no objections to the plans, however neighbours views should be taken into consideration

20/02091 Selby Grove Double storey rear extension & loft conversion

It was felt that the proposal was not suitable for the area, was over development of the property and the design would impede on the privacy of the immediate neighbour.

20/02101 Daubeney Gate First floor front extension above garage & Velux windows to rear

KB withdrew from the discussion

There were no objections to the plans, however neighbours views should be taken into consideration

Actions:

- 20079-1** It was **Resolved** to comment on the planning applications as discussed

20080 Financial matters

The payments authorised to date via the bank account were noted and are shown below:

Bucks Pension	September	£3,787.25
Payroll	September	£9,399.47
HMRC	September	£3,012.00
Deposit Refund	Medbourne	£50.00
Expert Security	New battery, keypad & CCTV hard drive Cartshed	£312.00
Oxley Academy	July electric OPCC	£178.27

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Pericom	August Hosting	£434.98
Warners	Allotment maint & bins July/August	£1,348.80
Amazon	Hazard tape, diaries, poster frames, stationery	£171.12
Brooknight	August Security Medbourne	£484.20
Qtac	August Payroll	£31.75
ProKleen	Cleaning all sites August	£1,045.20
Oakley	Windows Cartshed	£30.00
SGS	Grounds Medbourne August	£1,152.00
Neal Landscapes	Grounds Oxley August	£66.00
Came & Company	Insurance 2020-21	£7,389.49

The finance report had been circulated prior to the meeting and the details noted

Actions:

- 20080-1** It was **Resolved** to add Councillors Bostan and Cooper as signatories to all bank accounts following the removal of Stuart Nightingale and Ray Merrin as signatories
- 20080-2** It was **Resolved** to look at alternative options for savings accounts and report back to full council
- 20080-3** It was **Resolved** to undertake the shutter repairs at Medbourne as soon as practical.

- 20081** **To consider membership to internal and external groups**
Nominations from Councilors had been circulated prior to the meeting.
Actions:
- 20081-1** It was **Resolved** to accept the nominations put forward
- 20081-2** The situation regarding the meetings for Thomas Stafford Trust is to be confirmed

- 20082** **Correspondence for discussion**
Planning changes & consultations 2020
The associated papers and summaries were noted
Draft supplementary planning obligations SPD consultation
It was agreed that there must continue to be consultation with parishes
Bedfordshire, Luton & Milton Keynes CCG public engagement document
It was agreed that more collaboration was needed to ensure health provision for new areas was considered and provided
Together We Can document
Parishes want to work with MKC, however it is felt that the Officers at MKC must be given the ability to work with parishes and have opportunities to gain a better understanding of parish and town council roles
Health Impact Assessment consultation
Question about the definition of a development remains unanswered and will be followed up
Oakhill Play Area
Further information regarding the area highlighted as having potential for a play area and potential funding sources needs following up with MKC
- 20082-1** It was **Resolved** to comment on the planning obligations SPD consultation
- 20082-2** It was **Resolved** to comment on the CCG public engagement document
- 20082-3** It was **Resolved** to comment on the Together We Can document

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20082-4 It was **Resolved** to follow up on the questions raised on the Health Impact Assessment consultation

20082-5 It was **Resolved** to investigate the Oakhill play area proposal further with MKC and provide a report on the outcome to full council

Signed: Chair

Signed: Clerk

Date:

DRAFT

Signed: _____