

# Shenley Church End Parish Council Meeting Minutes

**14 December 2020 @ 7:30pm**  
**Virtually Via Zoom Conferencing**

Councillors in Attendance:            Ken Brewis (Chair)                    Christina Johnson  
   Chrissy Ashby                            Shaffiq Bostan  
   Geetha Morla                             Bethan Norfor  
   Steve Weller                             David Tunney  
   Pooja Agarwal                         Abigail D'Souza

Also in Attendance:                    Jane Munn

**20103      To consider apologies for absence**

Apologies were received and accepted from Councillor Cooper

**20104      To consider approval of minutes from previous meetings**

The minutes from 9 November were signed and approved  
The minutes from 12 October were signed following approval last month

**20105      Declarations of interest in items on the agenda**

Councillor Johnson expressed an interest in planning application 20/02930

**20106      To accept comments and questions from members of the public (15 minutes)**

No members of the public were present

**20107      To note the Policing update**

The update had been circulated prior to the meeting and the contents noted.  
It was noted that the increase in theft from motor vehicle had impacted Crownhill more than other estates in the parish, which was highlighted last month

**20108      Update from external meetings**

Notes from Councillors Tunney and Weller regarding the Parish Forum had been circulated prior to the meeting. The attendees felt that that Milton Keynes Council(MKC) does not regard parishes as equals and the amendment to the Asset and Service Devolution section seemed to support this. Councillor Tunney has been asked to draft alternative wording.  
SW feels that MKC did duck some of the questions that were raised  
It was asked whether there were any details about cuts and what could potentially be directed to parishes. This has not been shared. The 1<sup>st</sup> draft of the budget will be released 15/12/20.  
Notes from Councillor Tunney from the MKALC had been circulated prior to the meeting. It was noted that membership fees were suspended for the coming year  
KB provided an update on the proposed market extension. It will remain in in the same area and the proposal will almost double the existing size with a canopy over.

Signed: \_\_\_\_\_

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There will be allocated areas for Artisan sellers on one side and craft sellers on the other side.

Councillor Brewis updated on Shenley Leisure Centre meeting where the main update was on the staff situation. There have been no redundancies however staff have been asked about reducing hours if needed. There is a proposal to increase prices from January and to introduce a loyalty card.

Jane updated on an incident at Medbourne involving a vehicle becoming stuck on the grounds. The vehicle has been towed away by the owner and we have all contact details to invoice for damages once the grounds team can review the area.

Following the incident, it was proposed that additional low posts be put in to close up potential access points. This was unanimously agreed.

## **Actions**

It was **Resolved** to get costings for additional metal low posts

### **20109 To consider reports and recommendations:**

The Rangers report had been circulated prior to the meeting and had been noted  
The Clerks report had been circulated prior to the meeting and the contents were noted.

### **20110 Planning**

#### **220/03036 20 Lockwood Chase Single storey extension**

There were no objections to the proposal

#### **20/03014 13 Lowndes Grove Loft conversion & rear dormer**

Due to the property being sited on higher ground than those to the rear, concerns were raised that the addition of the rear dormers may impact on these neighbours privacy

#### **20/02987 74 Cruickshank Single storey front & rear extension, garage conversion**

There were no objections to the proposal

#### **20/02891 12 Willets Rise Extension to garage to provide home gym & games room**

It was felt that the design of the roof would be very dominant and imposing for neighbours. The proposal builds the gym and games room adjacent to a neighbours property, which will be intrusive. It was felt that there should be a condition should permission be granted, that does not allow the building to be used as a separate annexe at any point in the future

#### **20/02934 14 Kelly Gardens Single storey ground floor rear extension**

There were no objections raised

#### **20/02966 10 Lockwood Chase Loft conversion with dormer extension to rear roof slope & rooflights to front slope**

There were concerns about the proposal for the windows on the top floor overlooking neighbours. The existing 2 windows on the rear are frosted and 2 of the proposed windows are large.

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Councillor Johnson withdrew from the meeting during discussion about the following application

**20/02930      5 Shenley Road      Replacement garage, reprofiling & widening driveway, decking, oak pergola & Juliet Balcony**

There were no objections raised

**20/02931      23 Chevalier Grove      Side & rear extensions & demolition of existing conservatory**

There were no objections raised

**20/03136      1 Tennant Close      Certificate of lawfulness proposed loft conversion**

There were no objections to the proposal however it was felt that the privacy of neighbours with the additional floor overlooking gardens must be taken into consideration

**20/03137      13 Lemmon Walk      Loft conversion with dormer extension to rear**

There were no objections to the proposal however it was felt that the privacy of neighbours with the additional floor overlooking gardens must be taken into consideration

## 20111      Financial matters

The payments authorised to date for November via the bank account were noted and are shown below:

Bucks Pension	December	£3,227.41
Payroll	December	£8,251.40
HMRC	December	£2,245.20
Oxley Park Academy	Electricity OPCC October	£626.23
Oakley	Windows Cartshed Oct	£30.00
Pro Kleen	All sites Oct	£1,741.98
Warners	Bins November	£936.00
Neal landscapes	OPCC November	£66.00
SGS	Medbourne grounds November	£1,152.00
Access Solutions	Medbourne shutter motor repairs	£1,506.00
Qtac	Payroll November	£31.75
Kent Electrical	Electrical test repairs OPCC	£420.00
Amazon	Wi-Fi Booster (Nightingale Room), COVID supplies	£401.81
Black & White	Fire provision (Nightingale room)	£971.33
Pericom	Support November	£434.98
Krystal	Cleaning products OPCC & Medbourne	£105.80
Pro-Servicing	Moveable wall service & repair OPCC	£679.20
MKPA	Feb 2019 craft session (Very Late)	£336.00
Expert Security	New movement detector & new keypad	£642.00
MKPA	Craft Bags	£320.00

Signed: \_\_\_\_\_

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**20112 Budget 2021-22**

The updated budget information had been circulated prior to the meeting. The recommended transfer of unspent funds from selected budget lines into reserves at the end of the financial year was agreed. The values would be confirmed prior to the transfer.

The final decision regarding the budget will be made in January.

**Actions**

It was **Agreed** to transfer funds from the following centres to respective reserve pots:

- 4230 To replacement vehicle
- 4230 To play area maintenance
- 4260 To parish maintenance
- 4261 To parish maintenance
- 4262 To parish maintenance
- 4035 To CAT process
- 4036 To CAT process
- 4841 To parish maintenance

It was **Agreed** to transfer budgeted costs for Crownhill Meeting Place to Community Buildings reserves to facilitate the transfer of the building should the process go ahead in 2021-22

Signed: ..... Chair

Signed: ..... Clerk

Date: .....