

Shenley Church End Parish Council Meeting Minutes

11 January 2020 @ 7:30pm
Virtually Via Zoom Conferencing

Councillors in Attendance: Ken Brewis (Chair) Christina Johnson
Chrissy Ashby Shaffiq Bostan
Geetha Morla Steve Weller
David Tunney Pooja Agarwal
Abigail D'Souza Ruth Cooper
Geetha Morla

Also in Attendance: Jane Munn
2 members of the public

- 21001 To consider apologies for absence**
No apologies for absence were received.
- 21002 To consider approval of minutes from previous meetings**
The minutes from 14 December were approved and will be signed as soon as possible
- 21003 Declarations of interest in items on the agenda**
Councillor Brewis expressed an interest in planning application 20/03396 (neighbours application)
- 21004 To accept comments and questions from members of the public (15 minutes)**
The members of the public had no specific items to discuss.
- 21005 To note the Policing update**
The update had been circulated prior to the meeting and the contents noted.
A change in TVP systems has seen additional items included in the update. PCSO Capstick advises that :

Suspicious Circs would not have been transferred to our other system as they are mostly not crimes. These include packages (usually in or around the prison). Sus vehicles, more often than not with a perfectly legitimate reason for it to be where it is, and sus people, these generally like the vehicles are being picked up on ring doorbells so could be up to no good, but rarely are there any crimes reported at or near to the time of the sus person.
- 21006 Update from external meetings**
There were no meetings to report on
- 21007 To consider reports and recommendations:**
The Parish report had been circulated prior to the meeting and had been noted.
Actions:
To follow up with MKDP regarding the Jubilee Field proposal

Signed: _____

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The comments from the interim audit had been circulated and noted.

Actions:

It was **Resolved** to respond to the Auditor comments as follows:

1. The Council does not use the recommended NALC model Standing Orders template. This was observed at Interim Audit 2019-20.

The Parish Council noted following the last audit that as there is no legal requirement to use the NALC template and the Parish Council is not a member of NALC. The Parish Council is happy to continue with the existing format.

2. At Interim Audit visit the financial regulations had not been subject to a review by Council. It was noted that these were due to be reviewed at the January PC meeting.

The financial regulations were reviewed as confirmed during the audit visit. Minute reference 21009 refers.

3. As at the date of the Interim Audit the Council has not formally minuted a review of Risk. It is understood that the Risk Register is subject to review in January 2021.

The Financial Risk Assessment was reviewed as confirmed during the audit visit. Minute reference 21009 refers.

4. Reviews of bank reconciliation have not been dated. When bank reconciliations have been subject to review the date of the review should be written on the supporting voucher.

The reconciliations will be signed and dated going forward.

21008

Planning

20/0330

Thirlby Lane

Extension to main house and annexe

Objection. The comments from the previous application are still valid and will be put forward once again.

20/03361

Garwood Crescent

Retrospective use of allocated parking for garden

Objection. The Parish Council cannot support the removal of allocated parking.

20/03334

Tierney

Single storey side & rear extension

There were no objections.

20/023396

Daubeney Gate

Amendment to application 20/02101

Councillor Brewis stepped back and took no part in the discussion relating to this application

Objection. Potential to utilise as separate living accommodation and creating the potential to have a semi-detached dwelling.

20/03283

Daubeney Gate

Development of 73 new properties

Councillor Brewis re-joined the discussion

There were no objections to the proposal however additional points are to be raised regarding onsite parking and storage provision, monitoring of site drainage, ensuring the surrounding roads are kept clean, improvements to the H5 junction should be considered and the access/egress point to Daubeney Gate should be reviewed.

Actions:

It was **Resolved** to put forward responses to the applications as discussed.

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21009 Policy Review

The following policies had been updated and circulated for consideration prior to the meeting:

Financial Regulations

Financial Risk Assessment

Financial Control

Actions:

It was **Resolved** to accept the updates put forward.

21010 Financial matters

The payments authorised to date for December via the bank account were noted and are shown below:

Bucks Pension	January	£3,227.41
Payroll	January	£8,251.40
HMRC	January	£2,245.20
Oxley Park Academy	Electricity OPCC November	£624.89
Oakley	Windows Cartshed Dec	£30.00
Pro Kleen	All sites Dec	£1,741.98
Warners	Bins Dec	£748.8
Neal landscapes	OPCC Dec	£66.00
SGS	Medbourne grounds Dec	£1,152.00
Pure Washrooms	Annual contract Medbourne & Cartshed	£3486.00
Qtac	Payroll Dec	£31.75
Freeman Cleaning	Windows & high sills Oxley & Medbourne	£248.40
Amazon	Face Masks (Christmas Hamper)	£279.60
Pericom	Support Dec, annual fee & 1/4ly anti-virus	£2966.60

Following the heavy rains over the Christmas period there has been water damage at Oxley Park Community Centre and remedial work is required to the roof and internal ceilings. A quote for the work for the building contractor had been received and circulated.

Actions:

It was **Resolved** to accept the quote for the remedial work required at Oxley Park Community Centre and instruct Elcam to go ahead as soon as possible.

21011 Parish Council Budget 2021-22

The updated budget information had been circulated prior to the meeting.

Actions:

It was **Resolved** to set the 2021/22 Precept for Band D at £73.00. A 0% increase on 2020/21 charge.

The overall parish precept will be £334,625 resulting in a 1.13% decrease in precept funding.

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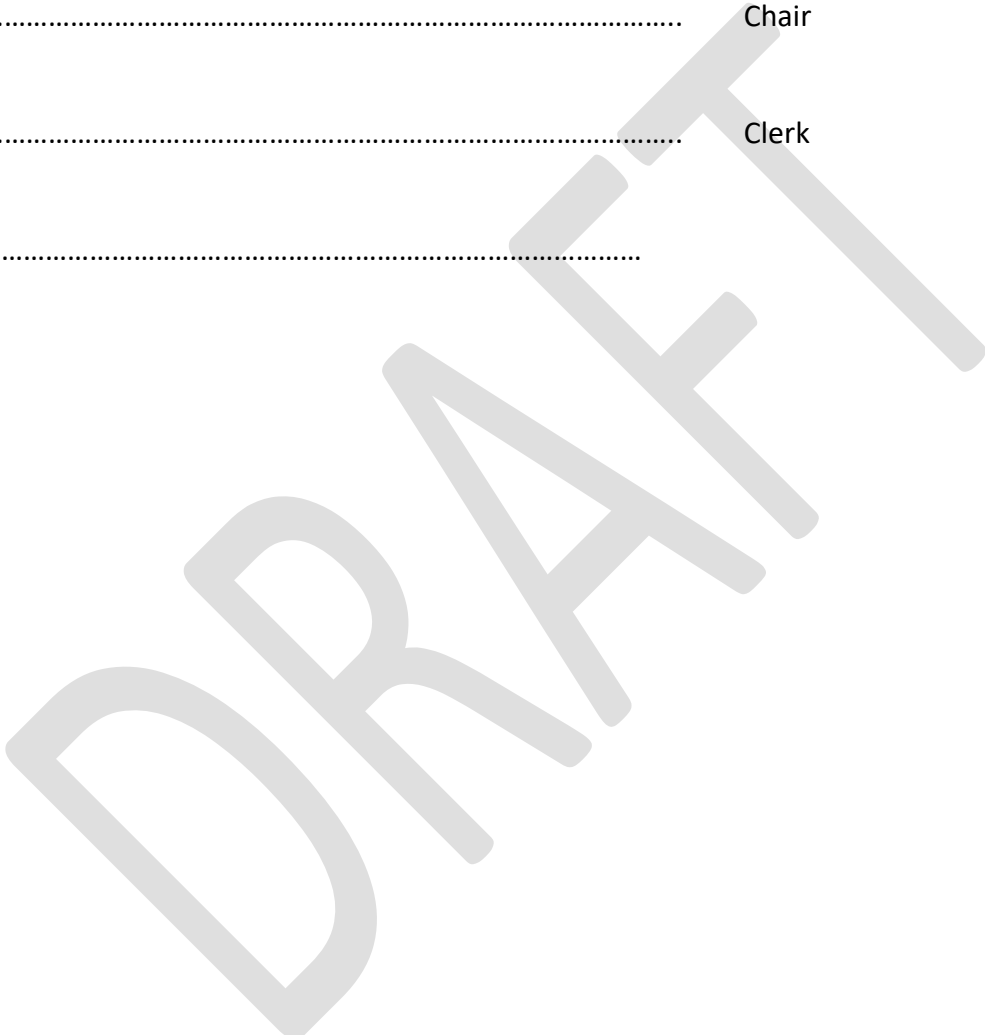
JM to complete the necessary paperwork for Milton Keynes Council to confirm the decision.

Councillor Tunney updated that information within the Milton Keynes Council budget suggests bus subsidised bus services will be stopping. He has asked Ward Councillor Gilbert who is on the audit committee, to investigate this. This will be included on the February agenda.

Signed: Chair

Signed: Clerk

Date:



Signed: _____