

# Shenley Church End Parish Council Meeting Minutes

8 February 2020 @ 7:30pm  
Virtually Via Zoom Conferencing

Councillors in Attendance:      **Ken Brewis (Chair)**                      **Christina Johnson**  
   **Chrissy Ashby**                                      **Shaffiq Bostan**  
   **David Tunney**                                      **Bethan Norfor**  
   **Ruth Cooper**

Also in Attendance:                      Jane Munn  
   7 members of the public  
   Ward Councillors Lancaster and Nolan

- 21012      To consider apologies for absence**  
Apologies for absence were received and accepted from Councillors Weller, D'Souza and Agarwal
- 21013      To consider approval of minutes from previous meetings**  
The minutes from 11 January were approved and will be signed as soon as possible.
- 21014      Declarations of interest in items on the agenda**  
There were no declarations to be made.
- 21015      To accept comments and questions from members of the public (15 minutes)**  
Councillor Lancaster asked for permission to speak during the planning discussions which was agreed.
- 21016      To note the Policing update**  
The update had been circulated prior to the meeting and the contents noted. Following feedback and further discussion it is noted that the items referred to last month as 'Suspicious Circs' will not be included on the crime figures. Councillor Lancaster highlighted a recent press release that confirmed that criminal damage across Thames Valley has reduced by 11.2%
- 21017      Update from external meetings**  
JM had provided an update on a meeting with MKC which was circulated as part of the parish report.  
Councillor Brewis updated on discussions with Ward Councillor Gilbert and a ward budget grant. Suggestion to be put forward for items required in The Nightingale Room  
Councillor Johnson attended a webinar by the Future Fossil team.  
Councillor Ashby attended the Future Fossil Steering group meeting, and an update has been circulated. There is a proposed 3 month build programme offsite with the hope the building will be on site by June. A possible relocation of the building is being discussed. Still in the same planning area so no additional planning

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permissions will be required. Following further discussions, the team will provide an update. There are plans to fund a post under public realm at MKC for 2 years (subject to funding) which would be responsible for marketing and setting up events. It was noted that the new build method will give provide the potential for the art worked to be taken apart if needed in years to come.

## 21018 To consider reports and recommendations:

The Parish report had been circulated prior to the meeting and had been noted. The report on Oakhill play area had been circulated prior to the meeting and following discussion it was agreed to fund the consultation exercise and put forward a suggestion regarding equipment.

### Actions:

It was **Resolved** to organise print and delivery of the play area information. It was **Resolved** to put forward a suggestion that more inclusive equipment could be considered.

## 21019 Planning

Ward Councillor Nolan joined the meeting during this session.

### 20/03323 Powis Lane Outline planning for 6 flats

Cllr Lancaster has raised objections to this proposal and ran through the points. A report had been presented to Council identifying some areas of the proposal that would not meet the PlanMK requirements. However, as the application is for outline permission which does not include sufficient detail, it was **Agreed** that comments should be put forward objecting to the proposed development as a whole and noting that any proposed development would be objected to in that area.

The parish council object to this proposal

### 21/00157 Bodiam Close Change of use from amenity to residential garden and erection of garage

The previously approved application was for a smaller structure which raised concerns about space for turning. It was felt that the newly proposed size was too large to enable there to be sufficient turning space and concern was raised about future possible uses for the building.

The parish council object to this proposal

### 21/00157 Beaumaris Grove Single storey rear extension

There were no objections.

### 21/000201 Vincent Avenue Installation for 3 flues & 1 non-illuminated sign

There were no objections.

### 21/00168 Redding Grove Erection of new 2 bed dwelling on land to the side Of 41 Redding Grove

There were no objections.

### 21/00245 Lockwood Chase Certificate of lawfulness for proposed loft Conversion

It was noted that the final decision on a certificate of lawfulness application is based on the assessment made by MKC against the requirements for permitted development.

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The parish council will ask that if approved a condition is included to ensure the windows to remain opaque and non-opening and cannot be changed in the future.

**Street trading consent**

**MSJ Ice Cream Services**

There were no objections.

**Actions:**

It was **Resolved** to put forward responses to the applications as discussed.

Ward Councillor Lancaster left the meeting at 8:30pm

**21020 Policy Review**

The following policy had been updated and circulated for consideration prior to the meeting:

Health & Safety

Following discussion, it was agreed to make amendments including references to pandemic situations, national emergencies and potential threats.

It was agreed to add into all policies details of other existing policies for cross reference.

There was discussion regarding working from home and a self-assessment checklist is to be prepared.

Defibrillator coverage in the area was discussed. Further work to be carried out and details to be brought back to council.

**Actions:**

Health and safety policy to be updated.

Policy list to be included with existing policies.

Further information to be gathered on locations of defibrillators in the area and proposals for future provision to be put forward at a future meeting.

**21021 Financial matters**

The payments authorised to date for February via the bank account were noted and are shown below:

Bucks Pension	February	£3,227.41
Payroll	February	£8,251.40
HMRC	February	£2,245.20
Oxley Park Academy	Electricity OPCC December	£823.46
Expert Security	Annual charge for Medbourne & Oxley	£1,284.00
Brooknight	Key holding annual charge Cartshed & Jan patrols Medbourne	£537.00
Warners	Bins Jan & Wooden posts	£1,708.80
Neal landscapes	OPCC Jan	£66.00
SGS	Medbourne grounds Jan	£1,152.00
Pro Kleen	All sites Jan	£1,741.98
Qtac	Payroll Jan	£31.75
B R Mead	Cistern repair Medbourne	£75.00
Pericom	Support Jan	£434.98

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Signs Express	Signage replacement OPCC	£2,103.61
Black & White	Fire extinguisher service and replacements (where needed) all sites	£790.20
Krystal Hygiene	Cleaning & Bathroom products OPCC	£145.84
IAC	Internal Audit	£420.00
Beech	Cartshed Oct - Jan	£360.00

The quarter 3 financial detail against budget was circulated and the details noted. It was noted that following applications for COVID support grants further grant funds had been secured to assist with the loss of income from the community buildings.

The Councillors offered congratulations to resident Lucy Dodd on her work within the community which was acknowledged by the BigThank You on The One Show.

Signed: ..... Chair

Signed: ..... Clerk

Date: .....

