

Shenley Church End Parish Council Meeting Minutes

12 April 2021 @ 7:30pm

Virtually Via Zoom Conferencing

Councillors in Attendance: **Ken Brewis (Chair)** **Christina Johnson**
 Chrissy Ashby **Shaffiq Bostan**
 David Tunney **Bethan Norfor**
 Ruth Cooper **Steve Weller**
 Abigail D'Souza

Also in Attendance: Jane Munn
 4 members of the public
 Ward Councillors Nolan and Wilson-Marklew

- 21033 To consider apologies for absence**
Apologies were received and accepted for Councillor Agarwal
- 21034 To consider approval of minutes from previous meetings**
The minutes from 8 March were approved and will be signed as soon as possible.
- 21035 Declarations of interest in items on the agenda**
There were no declarations to be made.
- 21036 To accept comments and questions from members of the public (15 minutes)**
There were no comments from the members of public present.
- 21037 To note the Policing update**
Due to the Absence of PCSO Capstick the update had not been prepared. This will be circulated as soon as possible.
Councillor Norfor commented on an increased police presence in Oakhill a few weeks ago and asked if there was any reason known. This could be following a missing child report in March, but clarification would be sought.
- 21038 To receive Ward Councillor reports**
Ward Councillor Nolan provided an update:
The ecological and archeological work needed prior to the V2 extension has commenced. This has caused great upset as no notice of the work had been given and no notices had been placed around the area that had given warning of the impending works. The work is time critical to avoid nesting season and is being overseen by Natural England.
The building of the road will not start until 2022. The proposed road has not been highlighted in all residents' searches and MKC are looking into this on an individual basis if residents contact them: land.charges@milton-keynes.gov.uk

Signed: _____

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Hazeley Wood is on a 999-year lease to The Parks Trust and remains untouched. The play area in Grange Farm has been highlighted as needing some maintenance and MKC are looking into this. The pond is being looked at by landscaping to see if there is anything they can do to improve it.

An ecological report is required as part of the floodlight application for Hazeley School.

Litter is a concern across the parish and a number of residents are undertaking litter picks.

Ward Councillor Wilson-Marklew provided an update:

Apologised for the situation with the V2. This was something that she was also not aware of and had not been highlighted by Whitehouse Community Council.

There have been bin collection issues across the ward which are being discussed.

Residents in Crownhill have raised concerns about a play area which would benefit from updating. This is being investigated further.

21039 Grange Farm V2 Extension

A meeting between residents, developers and a representative from Milton Keynes Council (MKC) has been agreed in principle. However, this cannot be organised until after the elections due to Purdah.

MKC have nominated a representative to put together a response to the queries they are receiving.

Councillor Ashby noted that the parish council had not received notification of the 2011 planning applications which included an update to the road proposal.

Councillor Weller raised concerns about the lack of information on times the site will be operational and nothing appearing on residents' searches. Details should be highlighted if a development is within 200m of a property.

Actions:

It was **Resolved** to work with MKC to organise a zoom meeting as soon as possible after the elections.

21040 Update from external meetings

An update from the parishes forum had been circulated by Councillor Tunney prior to the meeting.

21040-1 An update on DRT had been circulated prior to the meeting. The vehicles took over from some services on 1 April. Councillor Tunney updated on views from Shenley Wood Village residents, although it was noted these are early days the overall feeling was of disappointment.

- Travelling to Morrison's drop off/collection point is at the petrol station which is not safe for older residents.
- Phone calls are not answered and some residents do not have the ability to book via an app.
- Concern about the limited number of vehicles available

Signed: _____

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Ward Councillor Wilson-Marklew is cabinet member covering DRT. Feedback from residents about the phone line are being looked into. Additional vehicles can be brought in if needed as the service is designed to be available for people when they need it. The vehicles drop off within 400m of the final destination similar to bus stops. The point regarding Morrison's drop off will be discussed to see if an alternative location can be agreed.

Councillor Bostan asked who operates the call centre and is there an SLA in place? This is currently within MKC and a separate line is being considered as feedback has suggested there is frustration by the menu systems that currently have to be navigated. Councillor Cooper agreed this would be helpful.

- 21040-2** A visit to Crownhill Meeting Place was undertaken last week. The building appears to be completely taken over by the pre-school who have an SLA in place until July. Further information about the running costs needs to be sourced and how much potential there is for the space to be used outside of pre-school hours.

Actions:

It was **Resolved** to source actual costs for the Crownhill Meeting Place as it is used now. It was **Resolved** that Councillor Cooper would enquire with local residents about their use of the hall and whether they would be interested in using it if it was available. It was **Agreed** that an article in the magazine asking about peoples interest in the hall would be beneficial.

21041 To consider reports and recommendations

The parish report had been circulated prior to the meeting and the contents noted.

- 21041-1** The proposal for a play area on Oakhill was well received by residents. MKC will be making adjustments to the equipment (subject to budget constraints) following feedback and then a planning application will be submitted.

- 21041-2** The proposals for signage for The Nightingale room were considered. Signs Express will be contacted to produce the external signs and councillors are invited to submit suggestions for wording for the internal plaque.

- 21041-3** The update on the defibrillator project was noted and it was agreed to proceed.

- 21041-4** The date for the May annual council meeting and parish meeting will be moved to Wednesday 5 May. This is to allow the meeting to take place prior to the expiry of the online meeting legislation.

The meeting for June will go ahead as normal. A further meeting will be called that week where a minimum of 5 councillors must be in attendance to witness the signing and approval of the AGAR.

Actions:

It was **Resolved** to instruct Signs Express to produce The Nightingale Room signage.

It was **Resolved** to go ahead with the defibrillator project.

It was **Resolved** to move the May meeting to 5 May.

It was **Resolved** to call a separate meeting for authorisation of the AGAR.

Councillors to submit suggestions for the internal plaque.

Signed: _____

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21042 Planning
21/00907 Selby Grove Double storey rear extension, loft conversion & Porch

It was acknowledged that this was a reduction in size from the previous application however, the dormer was still felt to be very dominant. Concern was raised about the loft room windows being compliant to fire regulations leaving the rooms with no fire escape route. The proposal is considered to be overdevelopment of the plot and concern was raised about the impact on parking with an additional 2 bedrooms.

Actions:

It was **Resolved** to respond to the applications as agreed.

21043 Financial matters

The payments authorised to date for February via the bank account were noted and are shown below:

Bucks Pension	April	£3,227.41
Payroll	April (6 transactions)	£8,264.38
HMRC	April	£2,228.26
Pericom	Quarter 1 antivirus	£63.36
Warners	Bins March	£936.00
SGS	Medbourne grounds March	£1152.00
Neal Landscapes	Oxley CC Grounds March	£66.00
Pure Washrooms	Hand sanitizer contract all sites	£342.00
Pro Klean	Cleaning all sites March	£1741.98
Bryan Mead	Toilet flush repair Oxley	£93.00
The following payments were authorised for payment prior to the end of March		
Hinds Blinds	Blinds for The Nightingale Room	£304.32
Autism Bedfordshire	Grant payment	£500.00
SLCC	Virtual regional seminar	£54.00
CME	Heating service & repairs Oxley	£3664.80
Oxley Academy	Electric Feb	£636.37
RBS	Annual accounts package	£807.60
Krystal Hygiene	Cleaning sprays	£59.98
Pericom	March IT Support	£434.98
Black & White	Replacement alarm Oxley & servicing	£7650.07
Brooknight	Alarm call	£60.00
Brilliant Gas	Servicing Cartshed	£70.00
Oakley	Windows Cartshed	£30.00
Amazon	Fire buckets & warning signs	£133.14
Unite Trust bank	Opening deposit	£80,000.00

21043-1 Approval was given for the alarm panel to be replaces at The Cartshed.

Signed: _____

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21043-2 The proposal by Goodman Nash to undertake a ratings challenge on our behalf will not be taken forward.

Actions:

It was **Resolved** to approve Black & White to replace the alarm panel at The Cartshed.

It was **Resolved** to advise Goodman Nash that we would not be using their services.

21044 Policy Review

The updated asset register was noted, and details contained were accurate as of 31 March 2021.

The policies due for review had been circulated prior to the meeting and the recommendations were accepted.

Actions:

It was **Resolved** to accept the updated asset register.

It was **Resolved** to accept the Standing Orders and Risk Assessment for a further 12 months.

Signed: Chair

Signed: Clerk

Date:

Signed: _____