

# Shenley Church End Parish Council Meeting Minutes

12 July 2021 @ 7:30pm  
Virtually Via Zoom Conferencing

Councillors in Attendance:            Christina Johnson            Chrissy Ashby  
   Ken Brewis                    Ekkehard Thumm  
   Abigail D'Souza            David Tunney  
   Ian Pearce                    Shikha Puri  
   Bethan Norfor              Geetha Morla  
   Steve Weller

Also in Attendance:                    Jane Munn

**21072      To consider apologies**

Apologies were accepted from Councillors Bostan, Cooper & Loose

**21073      To accept the minutes from the last meeting**

The minutes from June were approved as an accurate record and will be signed as soon as possible.

**21074      Declarations of interest in items on the agenda**

There were no declarations to be made.

**21075      To note Councillor Resignation**

It was noted that Councillor Agarwal had put forward her resignation from the council at this time. The council noted the resignation and offered thanks for the support Cllr Agarwal had shown the council during their membership.

**21076      To accept comments and questions from members of the public (15 minutes)**

There were no members of the public present.

**21077      To note the Policing update**

The update had been circulated prior to the meeting and was noted.

**21078      To receive Ward Councillor reports**

None were received and no Ward Councillors were present.  
It was noted that Councillor Marlow was now Deputy Mayor of Milton Keynes.

**21079      Update from external meetings**

A report from Councillor Tunney regarding the parishes Forum had been circulated during June and there was nothing further to add.

**210791-1**

Councillor Tunney provided a verbal update from the MKALC meeting which covered an update on the Demand Responsive Transport (DRT) initiative from Councillor Kurth Chair of MKBUG:

- 20,000 journeys undertaken by 2,000 individuals (April -June)

Signed: \_\_\_\_\_

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- 1,600 failed calls and an average wait time 13 minutes.
- Most requests are from Central MK and Bletchley
- Complaints that DRT journeys cost more than bus travel.
- Contacts 5% by phone 95% by the app

Councillor Tunney raised concerns about the issues for the older residents which could result in more isolation and stress.

Overall, there was dissatisfaction about MKConnect. They only have 50 vehicles available however it was too early to introduce changes.

Topics for the next meeting are electric scooters and flooding concerns.

Cllr Morla raised concerns about scooters being left in public areas and appearing to be dumped. No sound travelling too fast and on footpaths. Concern about young children on them how are they hiring them?

It was suggested that TVP should be asked for their view on the use of electric scooters around MK.

**21079-2** JM had provided an update on an online seminar. An overview of the allotment package has been organised for Friday.

## **Actions**

It was **Resolved** to ask local PCSO's for their thoughts on electric scooters

It was **Resolved** to go ahead with purchasing the allotment package and app if the demonstration was successful

## **21080 To consider reports and recommendations**

The clerks report had been circulated prior to the meeting and was noted.

Following the submission of the S106 funding for the replacement doors at Medbourne the Council agreed that a contribution of £7,500 from reserves could be made towards this. This would reduce the application to £16,989.

## **Actions**

It was **Resolved** to confirm a contribution of £7,500 for the replacement doors

## **21081 Play Area Update**

It was noted that the competition to put forward ideas about the design of the play area off Pigott Drive had been taken on by Glastonbury Thorn and Loughton Schools. This was also being advertised to the wider area via Facebook and notices around the play park.

**21081-1** The proposed additional equipment for the play areas at Charisse Gardens and Harlow Crescent had been circulated. The proposal was fully supported, and a couple of questions were raised.

**21081-2** The potential removal of the play area at Benbow Court had been circulated prior to the meeting. The cost of replacement equipment is estimated to be £25,000. It was agreed that an application to the Community Infrastructure Fund (CIF) would be appropriate. This would result in match funding from parish reserves.

Signed: \_\_\_\_\_

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## Actions

It was **Resolved** to confirm the parish council support of the Oxley Park play area improvements and to enquire about the need for consultation and the robustness of the proposed city bike.

It was **Resolved** to submit a CIF application for £12,500.

## 21082 Councillor Representatives

Volunteers were considered and the agreed memberships are at the end of this document.

## 21083 Planning

**21/01859 Pigott Drive** Single storey extension and front boundary wall with gate

There were no objections to the proposal, however highways comments should be considered

**21/01847 Garwood** Removal of existing conservatory & erection of single storey. Rear & side flat roof extension with parapet wall

There were no objections to the proposal

**21/01861 Robertson Close** Demolition & replacement of garage following subsidence

There were no objections to the proposal

**21/01833 Dudley Hill** Single storey extension

There were no objections to the proposal

**21/01760 Baily Court** Loft conversion including rear dormer, front roof lights & raising ridge height

It is accepted that the revised planning laws allow for additional storeys to be added it was felt that the proposed changes were not in keeping with the area. Concern was raised about the impact on neighbours.

**21/01873 Baily Court** Prior approval for upward extension for additional Storey 2.24m in height above existing dwelling. Max height 10.1m

**This is for information there is no requirement for comments**

**21/02052 Rathbone Close** Single Storey Rear Extension

There were no objections to the proposal

**21/01933 Land South of 46-50 Powis** Outline application for 6 flats. Resubmission of 20/03323

As per previous applications the parish council object to the proposal for any development on this site

## Actions:

It was **Resolved** to respond to the applications as agreed.

Signed: \_\_\_\_\_

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**21084 Financial matters**

The payments authorised to date are:

Accordial	Moving wall maint Med & Oxley	£690.00
SGS	Pitch maintenance Medbourne	£1,152.00
Kent Electrical	Defib external sockets Med & Oxley	£1,351.20
Ecozi	Rainwater harvester service	£210.00
Qtac	Payroll May	£31.75
Neal Landscapes	Grounds Oxley	£66.00
Krystal Hygiene	Supplies Oxley	£105.70
Vac Doctor	Scrubber dryer repair	£70.20
Oakley	Windows Cartshed	£35.00
Pericom	June IT supply & 1/4ly anti-virus	£498.34
Prokleen	Cleaning June all sites	£1,845.00
Warners	Allotment & bins	£1,104.00
	New phone & mouse Medbourne.	
Amazon	New boots Andy	£143.24
Brooknight	June security Medbourne	£603.60
Salaries	June	£8,264.00
HMRC	June	£2,228.46
Pension	June	£3,227.41
Teaching Talons	Summer activity	£240.00
CME	Legionella Work	£378.00

**21084-1** It was noted that the insurance claim had been settled in respect of the attempted break-ins and the replacement doors were on order.

**21084-2** It was agreed not to take the option to purchase stickers supporting MKPride festival at this time.

Signed: ..... Chair

Signed: ..... Clerk

Date: .....

Signed: \_\_\_\_\_

# Shenley Church End Parish Council Meeting Minutes

BODY/SUBJECT	Meeting Schedule	Representatives	Purpose of Body
Parish Forum	Council Chamber, Civic Offices	<b>David</b> <b>Steve</b>	Forum for parish representatives to receive presentations and information from MKC and discuss specific topics/issues relating to parish councils
Milton Keynes Association of Local Councils (MKALC)	Evening TBA	<b>David</b> <b>Pam</b>	<p>The aims and objectives of the Association are to take all such steps as may be necessary or desirable in the furthering of the interests of parishes consistent with the objectives of the National Association of Local Councils (NALC) which are:</p> <ul style="list-style-type: none"> <li>• To protect and promote the interest, rights, functions and privileges of members</li> <li>• To assist members in the performance of their duties and to promote and develop the social, cultural and recreation life of parishes, towns and villages</li> <li>• To promote a widespread and well-informed interest in local government</li> <li>• To promote good local government</li> </ul>
Shenley Leisure Centre Trust	Evening 8 weekly	<b>Ken</b> <b>Geetha</b>	PC representatives for Leisure Centre Trust
Thomas Stafford Trust	Quarterly during the day	<b>Ekkehard</b>	<p>The original Thomas Stafford Trust was established in 1607. Under the terms of his will, Thomas Stafford empowered his son-in-law Sir Arthur Savage and others, to build what became known as the Stafford Almshouses, for the needy of the Parish of Shenley Church End.</p> <p>The current charity was set up following the sale of the Almshouses. In 1984, the proceeds from the sale were invested with COIF Charities Investment Fund and it is the interest from this investment which provides the Trust with its income. This is distributed at the discretion of the Trustees, within the criteria set out in the Trust document and also within charity commission guidelines.</p> <p>Trustees are the Vicar and Churchwardens of St. Mary's Church; four nominated by Shenley Brook End and Shenley Church End Parish Councils; and two co-opted by the Trustees.</p>

Signed: \_\_\_\_\_

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HR Working Group	Minimum of annually and as needed	<b>Chrissy Christina Ken Shaffiq Steve Jane M</b>	<ul style="list-style-type: none"> <li>• To consider all HR related issues, pay reviews, terms and conditions and contract updates.</li> <li>• To assist with interviews where possible</li> <li>• To be involved (as appropriate) in HR issues involving the HR Department and incidents requiring council mediation</li> <li>• All recommendations to be discussed at full council</li> </ul>
Parish Assets Working Group	As needed	<b>Jane W Jane M Pam Ken Ian</b>	<ul style="list-style-type: none"> <li>• To consider the potential to take on additional assets when presented and present proposal to full council</li> <li>• To consider any improvements or repairs suggested to existing assets</li> <li>• To review charging structure of existing community buildings</li> </ul>
Environmental Working Group	As needed	<b>Jane M Pam Ken Shikha Christina</b>	<ul style="list-style-type: none"> <li>• To consider the proposal for future landscaping across the parish</li> <li>• To consider specs for landscaping tenders (as needed)</li> <li>• To consider projects relating to environmental activities</li> </ul>
Finance Working Group	6 monthly	<b>Ken David Chrissy Ian</b>	<ul style="list-style-type: none"> <li>• To review spend against budgets, check payment processing and consider reserves.</li> <li>• To review financial policies in place and consider any required amendments</li> </ul>

Signed: \_\_\_\_\_

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