

Shenley Church End Parish Council Meeting

Minutes

that the plans had legal approval and there were no proposals to make any changes to the submission.

Shenley Leisure Centre meeting was attended by Councillor Brewis and several items were discussed.

JM & JW met with MKC to discuss the next steps for Crownhill Meeting Place. Confirmation is waited for access during half term to undertake fire safety and legionella checks.

21117 To consider the proposal for devolved landscape services

Councillor Brewis updated that he was attending a meeting with JM next week and once further information was received a meeting of the environmental working group would be called to discuss further.

Actions:

It was **Resolved** to wait for further information before calling a meeting to discuss this topic

21118 To consider reports and recommendations

The report had been circulated prior to the meeting together with information from Honey Mosaics on the proposal for the Reading Garden. It was agreed to that the project should go ahead and a maximum budget of £15,000 was agreed.

Actions:

21118-1 It was **Resolved** to confirm to Honey Mosaics acceptance of the project proposal

21118-2 It was **Resolved** to include a new bench within the area in memory of Stuart Nightingale

21118-3 It was **Resolved** to undertake planting in the area to compliment the mosaic

21119 IT Tender Responses

All tender responses had been circulated prior to the meeting together with a summary of information for each.

Following discussion, it was agreed that further meetings would be set up involving Councillor Brewis with those companies in the final shortlist.

Actions:

21119-1 It was **Resolved** to invite shortlisted companies for a meeting

21119-2 It was **Resolved** to inform companies not shortlisted that they have been unsuccessful

21120 Planning

21/02845 5 Beaumaris Grove Loft conversion with two front dormers, one rear dormer and rooflights to front and rear roof slopes
Concern was raised over the dormer staircase window overlooking a neighbouring property.
The suggestion will be put forward that this is obscure glazed.

21/02816 13 Jenkins Close Single and two storey side and rear extension incorporating new garage

No objections to the proposed design however consideration must be given to the impact on the privacy of neighbouring properties and to ensure that full consideration has been given to the potential damage to surrounding trees.

Signed: _____

Shenley Church End Parish Council Meeting

Minutes

21/02506 64 Chaplin Grove Erection of a new single storey dwelling with one bedroom, on the site

Objection This is an overdevelopment of the site. The wall of the proposed property will essentially form the boundary of the property which is not acceptable. The plans suggest that the parking to 64 Chaplin will be lost which is against planning policy.

Actions:

It was **Resolved** to respond to the applications as agreed.

21121 Financial matters

The payments authorised to date are:

Oakley Cleaning	Windows Cartshed	£30.00
Salaries	October	£8,265.60
Warners	Allotments & bins September	£1089.60
Brooknight	Security September	£618.00
Neal Landscapes	Grounds Oxley & Cartshed	£216.00
Prokleen	Cleaning September all sites	£2552.06
SGS	Medbourne grounds	£1,152.00
Qtac	Payroll Sept & Oct	£63.50
CME Heating	Repairs OP & legionella samples	£1117.56
Kent Electrical	Small window motor Medbourne	£429.60
Pericom	September hosting & Q3 antivirus	£498.34
Amazon	Picture frames	£53.96
Oxley Academy	Electric August	£227.85
HMRC	October	£2,226.86
Pension	October	£3,227.41
Krystal	Cleaning supplies	£133.22
Pure Washroom	OPCC annual contract	£2721.60
Meet & Greets	Oxley July – Sept	£112.50
Meet & Greets	Oxley Sept	£37.50
PKF Littlejohn	External Audit	£1200.00
Expert Security	Playback set up Cartshed	£84.00
YMCA	Grant	£1000.00
Deposit Refunds	October (to date)	£855.00

It was noted that the deposit refunds are being done weekly to ensure return to hirers.

Q2 finance update showing spend against budget had been circulated and was noted.

Following Councillor Cooper's resignation it will be necessary to make changes to the bank account signatories for authorisation purposes. It was agreed that Councillor Loose would become a signatory for all bank accounts

Following notification of Diana's retirement at the end of December, it will be necessary to make changes to the Unity Trust bank account to allow for set up of payments. It was agreed that Jenn Barkell will be set up.

Signed: _____

Shenley Church End Parish Council Meeting Minutes

Actions:

It was **Resolved** to make changes to signatories on the bank accounts as follows:
Remove Councillor Cooper as signatory for the bank accounts and add Councillor Loose
Remove Diana from the Unity Trust account and add Jenn for view and set up purposes

The Christmas get together for Councillors, staff and partners will be on Monday 20 December at Medbourne. Starting at 7:30pm.

Signed: Chair

Signed: Clerk

Date:

Signed: _____