11 October 2021 @ 7:30pm

Councillors in Attendance: Ken Brewis Christina Johnson

Pam Loose David Tunney
Ian Pearce Shaffiq Bostan

Also in Attendance: Jane Munn

21110 To consider apologies

Apologies were received and accepted from Councillors Weller, Ashby, Norfor, Puri, D'Souza and Thumm

It was noted that Councillor Cooper has resigned from the Council due to ill health.

21111 To accept the minutes from the last meeting

The minutes from 13 September were approved as an accurate record and signed.

21112 Declarations of interest in items on the agenda

There were no declarations of interest

21113 To accept comments and questions from members of the public (15 minutes)

There were no members of the public present.

21114 To note the Policing update

The update had been circulated prior to the meeting.

PCSO Capstick sent her apologies after the meeting as she had been re-directed to assist with a police matter and had not been able to attend this month's meeting

21115 To receive Ward Councillor reports

No specific reports were received, and no Ward Councillors were present.

An update on a couple of matters Councillor Nolan is working on had been circulated prior to the meeting.

21116 Update from external meetings

Councillor Tunney attended both the Parish Forum and 6-month review for DRT. Reports from both meetings had been circulated prior to the meeting.

It was noted that several attendees at the DRT meeting felt the service was not working for elderly residents and in some circumstances was increasing feelings of isolation. Councillor Tunney will be writing on behalf of the Shenley Wood Village Residents Association to highlight concerns.

An opportunity for residents to speak to the developers about the V2 prior to submission of comments on the discharge of conditions was chaired Councillor Brewis. Councillor Nolan had asked for the meeting to be called to give residents an opportunity to discuss their concerns. The meeting was attended by 1 resident. L&Q advised during the meeting

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that the plans had legal approval and there were no proposals to make any changes to the submission.

Shenley Leisure Centre meeting was attended by Councillor Brewis and several items were discussed.

JM & JW met with MKC to discuss the next steps for Crownhill Meeting Place. Confirmation is waited for access during half term to undertake fire safety and legionella checks.

21117 To consider the proposal for devolved landscape services

Councillor Brewis updated that he was attending a meeting with JM next week and once further information was received a meeting of the environmental working group would be called to discuss further.

Actions:

It was **Resolved** to wait for further information before calling a meeting to discuss this topic

21118 To consider reports and recommendations

The report had been circulated prior to the meeting together with information from Honey Mosaics on the proposal for the Reading Garden. It was agreed to that the project should go ahead and a maximum budget of £15,000 was agreed.

Actions

- 21118-1 It was **Resolved** to confirm to Honey Mosaics acceptance of the project proposal
- 21118-2 It was **Resolved** to include a new bench within the area in memory of Stuart Nightingale
- 21118-3 It was **Resolved** to undertake planting in the area to compliment the mosaic

21119 IT Tender Responses

All tender responses had been circulated prior to the meeting together with a summary of information for each.

Following discussion, it was agreed that further meetings would be set up involved Councillor Brewis with those companies in the final shortlist.

Actions:

- 21119-1 It was **Resolved** to invite shortlisted companies for a meeting
- 21119-2 It was **Resolved** to inform companies not shortlisted that they have been unsuccessful

21120 Planning

21/02845 5 Beaumaris Grove Loft conversion with two front dormers, one rear dormer and rooflights to front and rear roofslopes

Concern was raised over the dormer staircase window overlooking a neighbouring property. The suggestion will be put forward that this is obscure glazed.

21/02816 13 Jenkins Close Single and two storey side and rear extension incorporating new garage

No objections to the proposed design however consideration must be given to the impact on the privacy of neighbouring properties and to ensure that full consideration has been given to the potential damage to surrounding trees.

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21/02506 64 Chaplin Grove

Erection of a new single storey dwelling with one

bedroom, on the site

Objection This is an overdevelopment of the site. The wall of the proposed property will essentially form the boundary of the property which is not acceptable. The plans suggest that the parking to 64 Chaplin will be lost which is against planning policy.

Actions:

It was **Resolved** to respond to the applications as agreed.

21121 Financial matters

The payments authorised to date are:

Oakley Cleaning	Windows Cartshed	£30.00
Salaries	October	£8,265.60
Warners	Allotments & bins September	£1089.60
Brooknight	Security September	£618.00
Neal Landscapes	Grounds Oxley & Cartshed	£216.00
Prokleen	Cleaning September all sites	£2552.06
SGS	Medbourne grounds	£1,152.00
Qtac	Payroll Sept & Oct	£63.50
CME Heating	Repairs OP & legionella samples	£1117.56
Kent Electrical	Small window motor Medbourne	£429.60
Pericom	September hosting & Q3 antivirus	£498.34
Amazon	Picture frames	£53.96
Oxley Academy	Electric August	£227.85
HMRC	October	£2,226.86
Pension	October	£3,227.41
Krystal	Cleaning supplies	£133.22
Pure Washroom	OPCC annual contract	£2721.60
Meet & Greets	Oxley July – Sept	£112.50
Meet & Greets	Oxley Sept	£37.50
PKF Littlejohn	External Audit	£1200.00
Expert Security	Playback set up Cartshed	£84.00
YMCA	Grant	£1000.00
Deposit Refunds	October (to date)	£855.00

It was noted that the deposit refunds are being done weekly to ensure return to hirers.

Q2 finance update showing spend against budget had been circulated and was noted.

Following Councillor Cooper's resignation it will be necessary to make changes to the bank account signatories for authorisation purposes. It was agreed that Councillor Loose would become a signatory for all bank accounts

Following notification of Diana's retirement at the end of December, it will be necessary to make changes to the Unity Trust bank account to allow for set up of payments. It was agreed that Jenn Barkell will be set up.

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Actions:

It was **Resolved** to make changes to signatories on the bank accounts as follows: Remove Councillor Cooper as signatory for the bank accounts and add Councillor Loose Remove Diana from the Unity Trust account and add Jenn for view and set up purposes

The Christmas get together for Councillors, staff and partners will be on Monday 20 December at Medbourne. Starting at 7:30pm.

Signed:	Chair
Signed:	Clerk
Date:	