

Shenley Church End Parish Council Meeting Minutes

8 November 2021 @ 7:30pm

Councillors in Attendance: **Ken Brewis** **Pam Loose**
 David Tunney **Ian Pearce**
 Shaffiq Bostan **Abigail D'Souza**
 Ekkehard Thumm

Also in Attendance: Jane Munn, 1 parish resident

21122 To consider apologies

Apologies were received and accepted from Councillors Weller, Puri, Norfor, Morla and Johnson

It was noted that Councillor Ashby has resigned from the Council. The Councillors offered their appreciation of all the work and support that she had given to the council over the years.

21123 To accept the minutes from the last meeting

The minutes from 11 October were approved as an accurate record and signed.

21124 Declarations of interest in items on the agenda

Councillor Pearce declared an interest in planning application 21/02584

21125 To accept comments and questions from members of the public (15 minutes)

The resident wished to discuss planning application 21/0296.

It was **Agreed** to bring forward the discussion regarding this application to allow the resident to join the conversation.

A site visit to Shenley Park had been undertaken by representatives of the parish council following an invitation from the Management Committee. The documents provided by the insurance company for Aldwycks Close had been reviewed and the contents discussed.

It was noted that Shenley Park Management Committee had contacted Structural Engineers for some initial advice and wanted the opportunity to engage them to complete a full survey.

It was agreed that the documents provided did not contain sufficient information to confirm that the trees were the cause of the problems. It was felt that more time to enable further investigation would be beneficial to achieve a mutually satisfactory outcome.

Actions:

It was **Resolved** to put forward comments suggesting that more time should be given before a final decision is made to allow for further investigation

Signed: _____

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21126 To note the Policing update

The update had been circulated prior to the meeting and PCSO Capstick attended to address any questions. Councillors asked about certain aspects of the reporting and PCSO Capstick confirmed the following:

Public Order – These items related to small minor issues. It was noted that a couple of the incidents related to begging so had been incorrectly logged.

Stalking harassment – Some incidents are via social media routes

Road traffic incidents – This covers a wide range of incidents such as dangerous driving and driving without insurance.

PCSO Capstick left the meeting at 19:55

21127 To receive Ward Councillor reports

No specific reports were received, and no Ward Councillors were present.

21128 Update from external meetings

Councillor Brewis updated on meetings relating to the Shenley Wood Development. The consultation on the proposal is open and has been shared with residents.

21129 To consider an expression of interest for landscaping from 2023

A Survey Monkey questionnaire has been put together asking residents views on whether we should investigate taking on the landscaping. This is advertised in the newsletter and a Facebook post has been prepared. It was agreed that an expression of interest should be put forward to ensure all available information is received.

Actions:

It was **Resolved** to put forward a formal expression of interest to MKC.

21130 To consider reports and recommendations

The reports had been circulated prior to the meeting and have been noted.

21131 Planning

21/03122 Drakes Mews Business Park Replacement of existing loading doors with roller shutters on units in Drakes Mews

No objections

21/03254 12 Fortescue Drive The erection of a single storey rear extension roof lights, internal alterations, new window to west elevation and replacement of existing oak UPVC to white UPVC windows and doors

with

No objection to the extension, however it is understood that part of the initial plans for this road was for windows to be dark under the MKDP self-build. It was felt this should be continued.

21/03210 57 Raft Way Certificate of lawfulness for a proposed ground rear extension

Signed: _____

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No objections

21/03210 Grange Farm

The conversion of three existing parking spaces into two rapid electric vehicle charging stations with associated equipment

There was support the proposal for electric charging points, however, it would be preferable not to lose a parking space due to siting of equipment

21/02986 6 Aldwycks Close

Works to trees - Oak (T3) - Fell and treat stump & Oak (T4) - Fell and treat stump, protected by MKC tree preservation order

As per discussion under agenda item 21125

21/03129 54 Ashford Crescent

Proposed removal of existing conservatory roof structure at first floor, adaption of existing roof and extension over rear central area to create additional habitable space within the roof space.

There were no objections

21/02584 St Marys Church

Notification of intention to fell 3x Sycamore and 1x Horse Chestnut, Sycamore crown reduce by 6m-8m, side laterals reduce by 1.5m-2m, Sycamore reduce by 5m

There was concern over the felling of the trees which are more than originally anticipated. It was felt if the work was necessary the potential for replacement specimens should be considered.

Actions:

It was **Resolved** to respond to the applications as agreed.

21132 Financial matters

The payments authorised to date are:

Oakley Cleaning	Windows Cartshed	£30.00
Rialtas	Making Tax digital pack	£70.80
Warners	Bins & Allotments	£1,089.60
Signs Express	door signage Nightingale Room	£385.44
Neal Landscapes	Grounds Oxley & Cartshed	£216.00
Krystal Hygiene	Supplies Medbourne	£116.11
Elliemay	Lock up Oxley	£97.50
Pericom	October IT support	£434.98
Prokleen	Cleaning October all sites	£2,585.21
SGS	Medbourne grounds	£1,152.00
Qtac	Payroll October	£31.75
	Pest control Oxley & vent covers	£708.12
MK Pest Control	Tree work Crownhill	£600.00
Broderick Tree Care	Book & Art supplies - Prizes	£49.38
Amazon		

Signed: _____

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Minutes

Salaries	Estimate November	£8,272.20
HMRC	Estimate November	£2,220.26
Pension	Estimate November	£3,227.41
	Windows Oxley &	
FCS MK	Medbourne	£141.60
Deposit refunds	October Hire	£1,395.00

- 21132-1** It was agreed to make a donation to MK Food Bank, either by purchasing items or a monetary donation.
- 21132-2** The draft budget had been circulated and discussion took place regarding items contained within. It was agreed for the finance working group to meet prior to the January meeting to review the details and put forward a recommendation for consideration.
- 21132-3** Following the resignation of Councillor Ashby, Councillor Loose agreed to join the finance working group.
Actions:
 It was **Resolved** to donate £1,000 to MK Food Bank
 It was **Resolved** to consider recommendations from the finance working group in January in relation to the 2022-23 budget
 It was **Resolved** to add Councillor Loose to the finance working group

PART 2 - The Public Bodies (Admissions to Meetings) Act 1960 as amended – Exclusion of Press and Public – The Parish Council resolve to exclude the press and public from the remainder of the meeting due to the confidential matters to be discussed

- 21133 To receive an update from the IT Tender meetings**
 The information from the meetings with the shortlisted Tenders had been circulated. Following discussion and assessing against criteria it was agreed to award the IT tender to Pericom with the phone system supplied through Digital Origin. Confirmation would be sent to all interested parties.
Actions:
 It was **Resolved** to award the IT contract for a 3-year period with an option to extend to Pericom

Signed: Chair

Signed: Clerk

Date:

Signed: _____