

Shenley Church End Parish Council Meeting

Minutes January 2022

Councillors in Attendance:

Ken Brewis
David Tunney
Shaffiq Bostan
Geetha Morla

Bethan Norfor
Ekkehard Thumm
Christina Johnson

Also in Attendance:

Jane Munn

22001 To note apologies

Apologies were received from Councillors D'Souza, Weller, Puri, Loose and Pearce

22002 To accept the minutes of the last meeting

The minutes from 13 December were approved. These were signed by the Chair together with the minutes from 8 November.

22003 To consider declarations of interest on items on the agenda

There were no declarations of interest.

22004 To accept comments from members of the public

There were no members of the public present.

22005 To note the Policing update

The Policing update had been circulated prior to the meeting and the details noted.

Actions:

It was **Agreed** to ask whether there were any specific areas or junctions that had a higher proportion of road traffic incidents.

22006 To receive Ward Councillor updates

There were no updates received and no Ward Councillors present.

22007 To receive updates from external meetings

There had been no external meetings attended.

22008 To consider the recommendations from the Community Buildings Group

The recommendations from the Communing Buildings Group had been circulated prior to the meeting. The details were talked through by Councillor Brewis.

The recommendations for the increase in occasional hire at both Medbourne and Oxley Park were agreed effective from 1 April 2022.

The update response from Milton Keynes Council to the enquiry about covenants at Crownhill had been circulated and the Councillors noted their disappointment. It was agreed that alternative options to obtain the information should be considered prior to instructing a solicitor.

Actions:

It was **Resolved** to increase the following hire prices at Oxley Park Community Centre:

- Children's parties from £20 per hour to £25 per hour
- Occasional hire of the combined hall from £25 to £30

Shenley Church End Parish Council Meeting

Minutes January 2022

It was **Resolved** to increase the following hire prices at Medbourne Pavilion

- Children's parties from £25 per hour to £30 per hour
- Occasional hire of the community hall from £20 to £25
- Occasional hire of the combined hall from £20 to £25
- Occasional hire of the combined hall from £30 to £35

It was **Resolved** to request title deeds for Crownhill Meeting Place to see if any covenants are noted.

It was **Resolved** to highlight the Councils disappointment in the response to the information request and put forward a Freedom of Information Request to confirm the situation if needed.

22009 To consider reports and recommendations

The report and recommendations had been circulated prior to the meeting and the details noted. The engineers have attended Medbourne, and we are waiting on the quote for the shutter repairs. The repairs will need to take place during school holidays so a prompt decision will be needed.

Actions:

It was **Agreed** that once received the quotes would be circulated and a decision made via email on the repairs. A WhatsApp would also be sent to confirm the details were waiting a response.

22010 To consider planning applications currently active

21/03509 Selby Grove Enclosure of garden with 2.1m fence

Whilst there were no objections to the proposal, it was noted that the fence must not impact on site lines from Shouler Close and the use of the residents parking bay.

22/00056 Rathbone Close Conversion of attached garage to habitable room

There were no objections to the proposal

Actions:

It was **Resolved** to respond to the applications as agreed.

22011 To consider the recommendations from the Finance Group

The recommendations from the Finance Group had been circulated prior to the meeting. It was agreed that the updated Financial Regulations, Financial Control document and Financial Risk Assessment would be accepted.

The final budget figures were discussed, and the recommendations agreed. No funds will be allocated from the budget to reserves for future projects in this financial year.

Following further discussion and vote it was agreed to increase the precept by £5 per year resulting in a £13,472 deficit in budget which would be covered by reserve funds.

Actions:

Shenley Church End Parish Council Meeting

Minutes January 2022

It was **Resolved** to accept the updated Financial Regulations, Financial Control and Financial Risk Assessment

It was **Resolved** to accept the budget including the funding for Crownhill

It was **Resolved** to set aside budget from this year to cover the cost of living rise for 2021-2022 which is yet to be agreed

It was **Resolved** to set the Precept for 2022/23 at £78.00 per Band D an increase of £5 per year (6.85%). The overall Precept income will be £336,346.50 resulting in an increase of 8.66% from 2021-22.

It was **Agreed** that this information should be shared in the next parish magazine

22012 To consider whether to continue to express an interest in landscaping from 2023

It was agreed that the council would continue to express an interest to ensure that all details of the proposal are provided.

Actions:

It was **Resolved** to confirm our continued interest and request information relating to TUPE

It was **Agreed** that an independent review of the landscaping requirements should be obtained to provide an estimate of costs

22013 Financial Matters

Details of payments authorised to date had been circulated:

FCS	Windows Med & Oxley	£141.60
Digital Origin	Laptops x 4 & associated equipment	£3,888.00
Amazon	locking system internal shutter Medbourne	£32.98
Qtac	Payroll Dec & Jan	£58.21
Pure Washrooms	Washroom service 2022-23 Med & Cartshed	£2,908.01
Black & White	Fire alarm call out Medbourne	£148.26
Meet & greet	Oxley	£50.00
Warners	Bins December	£873.60
Neal Landscapes	Landscaping Oxley & Cartshed	£216.00
Meet & greet	Oxley	£75.00
SGS	Grounds Medbourne	£1,152.00
Prokleen	Cleaning all sites	£2,513.40
HMRC	January	£2,210.73
Pension	January	£2,974.21
Salaries	January	£7,487.34
CME	Boiler work Oxley Park	£3,426.75
Oakley	Window cleaning Cartshed	£30.00
Warners	Replacement gate & Fence Cartshed	£1,014.00
Brooknight	December lock ups Medbourne & Oxley	£754.35

Shenley Church End Parish Council Meeting Minutes January 2022

Deposit Refunds

Weekend 1 January

£150.00

The cost of the additional fidelity insurance cover as recommended by the internal audit had been circulated and the proposal was discussed.

Actions:

It was **Resolved** to increase the fidelity insurance to £500,000

Signed: Chair

Signed: Clerk

Date: