Shenley Church End Parish Council Meeting Minutes 11 April 2022

Councillors in Attendance: Ken Brewis Pam Loose

Christina Johnson Ian Pearce

Ekkehard Thumm Abigail D'Souza

Also in Attendance: Jane Munn

22039 To note apologies

Apologies were received from Councillors Norfor; Puri; Tunney; Bostan and Morla.

22040 To accept the minutes of the last meeting

The minutes from 14 March were approved and signed by the Chairman.

22041 To consider declarations of interest on items on the agenda

Councillor Johnson expressed an interest in planning application 22/00772 as this is her neighbour

22042 To accept comments from members of the public

There were no members of the public present.

22043 To note the Policing update

The Policing update had been received and circulated today. It was not possible for a TVP representative to attend the meeting this week so attendance will be requested for May. **Actions:**

It was **Resolved** to ask if a TVP representative could attend the May meeting

22044 To receive updates from external meetings

Councillor Brewis will provide an update from the MKBALC meeting under item 22048 Councillor Tunney had circulated an update form the Parishes Forum prior to the meeting Councillor Thumm attended the East West Rail presentation

22045 Policy Updates

The following policies had been updated and the amendments circulated:

- Health & Safety Risk Assessment
- CCTV

The following policy was due for review with no amendments

Standing orders

Actions:

It was **Resolved** to accept the amendments as recommended and adopt the updated policies It was **Resolved** to keep the Standing Orders as existing

22046 To consider reports and recommendations

The report had been circulated prior to the meeting for noting and consideration It was agreed that the addition of bleed control kits could be of benefit. Our Defib suppliers do not provide these so the possibility of adding to the existing cabinets will be investigated.

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It was agreed that a letter should be sent to support the Civility and Respect Campaign.

The suggested date for the Dementia Friends Awareness Sessions is Tuesday 17 May

It was agreed that a policy requiring a minimum level of response to any consultation should be put in place.

Actions:

It was **Agreed** to confirm the possibility of having a bleed control kit in the defib cabinets It was **Resolved** to send a letter supporting the Civility and Respect Campaign to Iain Stewart MP

It was **Agreed** that the most suitable date for the Dementia Friends Awareness session would be 17 May

It was **Agreed** that a policy should be prepared in relation to a minimum response needed of 10% on consultations

22047 To consider planning applications currently active

22/00636	Pigott Drive	Demolition of conservatory	and the erection of single

storey orangery

No objection

22/00341 Cecily Court 1st floor single storey rear extension, single storey rear

extensions, single storey side extension & garden room

No objection although appears to be a large proposal for the plot. Concerns raised by neighbours regarding light and encroachment must be considered

22/00772 Shenley Road Listed Building consent for demolition of existing 3 bay

garage and erection of new 3 bay garage.

No objection

21/03717 Redgrave Drive Retrospective application for the conversion of garage

into living accommodation... to create home office/study

(annexe)

Previous comments made still stand and it was noted that the design does not appear to meet the requirements under Policy D6 Granny Annexes

22/00788 Selby Grove Erection of a first floor front Dormer Window

No objection

22/00840 Hedges Court Prior approval to provide additional storeys to a dwelling

house

It was noted that such an application does fall within permitted development rights under the planning rules changes in 2020. Concern regarding all rooms being ensuite for the potential of a future HiMO licence application

The following were noted as decisions on previous applications:

Decisions Made:

22/00330	Jenkins Close	Permitted
22/00262	Chaplin Grove	Withdrawn
22/00056	Rathbone Close	Permitted

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21/03509	Selby Grove	Withdrawn
21/03465	Barrett Place	Permitted
21/03334	Shenley Road	Permitted

Actions:

It was **Resolved** to respond to the applications as agreed.

22048 BMKALC & NALC Membership

Councillor Brewis provided an update on the meeting with BMKALC Chair and the retiring County Officer. It was felt this meeting did not provide sufficient information to support a proposal to join. It was recommended that the new County Officer should be invited to attend a meeting to present to the full council after which a discussion could take place.

Actions:

It was Agreed to invite the new County Officer to the May meeting

22049 Financial Matters

The following payments have been authorised since the last meeting:

Various	Deposit Return	£820.00
Brooknight	Lockups Feb & Jan	£659.20
Bespoke Media	Newsletter Print	£1636.00
Kent Electrical	Emergency light repairs all sites	£1672.50
Brill Gas	Cartshed boiler service	£70.00
Pericom	Support Feb	£411.81
Access solutions	1 x shutter & additional lock access	£2,324.64
MKCAB	Q4 CAB provision	£1,073.25
Julia	Meet & Greet March	£25.00
Elliemay	Meet & Greet March	£75.00
D2D Distribution	Newsletter delivery	£768.00
Neal Landscapes	Buildings landscaping March	£216.00
Reflection	Windows Cartshed	£30.00
Oxley Park Academy	Electric Feb	£511.59
Oxley Park Academy	Electric January	£1082.41
CME	Actuator Replacement	£669.60
Neal Landscape	Reading Garden tree work	£360.00
Pericom	March Support	£425.35
Woughton Community		
Council	Landscape Consultancy	£1000.00

The following payments have been referred for payment this month:

BMKALC	Planning Training	£65.00

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Salary	April	£7542.01
Oxley Park Academy	Replacement car park lights	£1,767.60
SGS	Grounds Medbourne	£1,152.00
Amazon	Tools & tool storage	£111.08
B R Mead	New flush unit Medbourne	£120.00
Neal Landscapes	Retaining wall Reading Garden	£1,656.00
Warners	Dog bins March	£873.60
Pure Washrooms	Hand sanitiser provision all sites	£342.00
Pro Kleen	Cleaning March all sites	£2,513.40
Deposit Returns		£955.00
Pension	April	£3026.34
HMRC	April	£2393.72

The updated asset register as of 31 March 2022 had been circulated prior to the meeting.

Actions:

It was **Resolved** to accept the updated asset register

It was noted that all councillors are invited to a celebration of life for Stuart on Saturday 7 May at Shenley Leisure Centre

It was noted that the May meeting would begin with the Annual Council Meeting at 7:15pm

Signed:	Chair
Signed:	Clerk
Date:	

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