



Shenley Church End Parish Council

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For Oxley Park Community Centre
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Oxley Park Community Centre Hire Charges Valid from 1 April 2019 up to 31 March 2021

Your booking must include time for setting up and clearing away, chargeable at the relevant hourly rate

Single Bookings - Hall Hire Rates (Prices - INCLUSIVE of VAT)

Children's Parties (up to 14 years): £20.00 per hour (Single or Combined hall) up to 7:00pm only
Family Parties/Private Functions: £35.00 per hour (Single Hall or Combined hall).

Single Bookings – Hall Hire Rates - Local Business/Charity/Community Events (Prices- INCLUSIVE of VAT)

Combined Halls: £25.00 per hour

Regular - Hall Hire Rates (Prices are INCLUSIVE of VAT)

Small Hall: £11.00 per hour
Large Hall: £14.00 per hour
Combined Halls: £25.00 per hour
Meeting Room: £7.50 per hour

For regular hiring periods of more than 20 hours per week: Ring to discuss charges and availability

N.B. There is a HOLDING/DAMAGE DEPOSIT PAYMENT required in addition to the hire charges. This is refundable provided terms and conditions of hire are not breached. Please ring to discuss

Included in ALL hire charges:

- Rectangular tables 8 x 182cm x 68cm
- Rectangular tables 2 x 120cm x 68cm
- Round tables 8 x 160cm diameter
- Up to 90 adult chairs
- Low level children's tables with 35 young children's chairs
- Use of kitchen facility and reception area

Small Hall = 6m x 7.5m

Large hall = 6m x 10m

Combined halls = 6m x 17.5m

N.B. Oxley Park Community Centre is closed from Christmas Eve to 2 January and on Easter Day. Bank Holidays may be available for private hire but will incur an additional one -off charge.