



Shenley Church End Parish Council

Parish Clerk: Mrs J Munn

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For Oxley Park Community Centre

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Oxley Park Community Centre Hiring Charges

Valid from 1 April 2022 up to 31 March 2023

Your booking must include time for setting up and clearing away, chargeable at the relevant hourly rate

Occasional Bookings - Hall Hire Rates (Prices - INCLUSIVE of VAT)

*Children's Parties (up to 14 years): £25.00 per hour (Single or Combined hall) up to 9pm only

Family Parties/Private Functions: £35.00 per hour (Single or Combined hall) up to 11pm

*Children's Party rates apply for a maximum 5 hour period, otherwise family party rate will apply

Occasional Bookings - Hall Hire Rates Charity/Community Events (Prices- INCLUSIVE of VAT)

*Small Hall: £20.00 per hour (rate applies for weekday hire only)

*Large Hall: £25.00 per hour (rate applies for weekday hire only)

Combined hall: £30.00 per hour

Meeting Room: £7.50 per hour

* Combined hall rate applies at the weekend irrespective of space hired

Regular - Hall Hire Rates (Prices are INCLUSIVE of VAT)

Small Hall: £11.00 per hour

Large Hall: £14.00 per hour

Combined Halls: £25.00 per hour

Meeting Room: £7.50 per hour

For regular hiring periods of more than 20 hours per week: Ring to discuss charges and availability

N.B. For occasional bookings there is a HOLDING/DAMAGE DEPOSIT PAYMENT required in addition to the hire charges. This is refundable, subject to terms and conditions of hire. Please ring to discuss

Included in ALL hire charges:

Rectangular tables 8 x 182cm x 68cm

Rectangular tables 2 x 120cm x 68cm

Round tables 8 x 160cm diameter

Adult chairs

Low level children's tables with 35 young children's chairs

Use of kitchen facility and reception area

Small outdoor paved area

Car Parking Facility

Small Hall = 6m x 7.5m

Large hall = 6m x 10m

Combined halls = 6m x 17.5m

Meeting Room =

Capacity depends on activity taking place (ring to discuss) s

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Capacity= 60/70 people depending on activity taking place

Approx. 6/8 people

N.B. The building is closed on Bank Holidays, Christmas Eve until 3 January and on Easter Day